



BOARD OF HEALTH

Minutes of November 6, 2006

1) CALL MEETING TO ORDER

Chairman Macleod called the meeting to order.

Attendance: Chairman Macleod, Commissioner Oberquell, Department Director Sherri McDonald, Environmental Health Director Art Starry, and Clerk of the Board Lydia Hodgkinson.

- a) **Approval of Agenda** - Commissioner Oberquell moved to approve the Agenda as submitted. Commissioner Macleod seconded the motion. The motion carried.
- b) **Approval of Minutes** – October 2, 2006 minutes carried over to the December 4, 2006 meeting due to Commissioner Wolfe absence at this meeting and Commissioner Oberquell's absence at the October 2, 2006 meeting.
- c) **Correspondence** – Sherri McDonald presented a letter from the Board to the Joint Select Committee on Public Health Finance supporting increased state funding for public health protection as proposed by the Joint Select Committee on Public Health Financing. Ms. McDonald to provide an update under the Director's Report.

2) UPDATE ON CITIZEN ISSUES – none, items are current.

3) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Citizen Jerry Dierker requested new signs be put up around Budd Inlet and the Port of Olympia area due to the findings of toxics and recent discovery of PCB contamination on the new City Hall side. The history of contamination and corrective measures were discussed. Commissioner Macleod questioned what the procedure for posting information of this type is and at what point does Public Health & Social Services become responsible for posting signs. Sherri McDonald stated State Department of Health (DOH) Assessment group has been asked to review the information regarding the area contamination. A meeting has been scheduled this week with DOH to discuss the issue. Mr. Dierker thanked the Board for all of their good work.

4) CONSENT ITEMS

- a) **STEPS 2006-2007 Gilmore Research Group Subcontract** - Move to approve the 2006-2007 subcontract with the Gilmore Research Group in the amount of \$8,540 and authorize Sherri McDonald the Director of Public Health and Social Services Department to execute the subcontract and future amendments for additional surveys.

- b) **Partners for Children, Youth, and Families Advisory Board Member Appointment** - Move to appoint Dan Cathurs as a member to the Partners for Children, Youth, and Families Advisory Board for a three (3) year term beginning November 2006 through October 2009.
- c) **Room Rate Extension for Sherri McDonald** – Move to approve a room rate extension for Sherri McDonald’s accommodations during her attendance at a Syndromic Surveillance Conference in Baltimore, Maryland from October 17th through October 21, 2006 totaling \$592.00 plus tax and fees for a 4 night stay.

Motion: Commissioner Oberquell moved to approve consent item “a thru c”. Commissioner Macleod seconded the motion. The motion carried.

5) **ARTICLE IV UPDATE ON REVISIONS REGARDING UNDERSIZED LOTS**

Art Starry gave an update on revisions to Article IV regarding undersized lots. The Board of Health conducted a hearing on May 25, 2006 to take testimony on proposed changes to Article IV regarding permit requirements for septic systems on existing legal lots that don’t meet the minimum land area (lot size) requirements in the code. The changes would restrict the use of waivers setback reductions in proposals to develop undersized lots, and assure that sewage systems for primary residences are designed to accommodate at least 240 gallons per day (a two bedroom residence). The proposal made special provisions for guest homes or family member units (defined as temporary residences in the ordinance).

The Board left the record open for comments after the hearing, and as directed staff solicited comments from interested parties within the community. An alternative proposal was drafted for the Board’s consideration that addresses public comments and suggestions. Mr. Starry presented two draft ordinances, a summary of proposal and public comment record. Review and discussion of the two alternatives ensued. The Board’s concerns included, but were not limited to definitions of “Temporary Residence” and number of waivers allowed. The Board directed staff to come back to the Board on December 11th, 2006 with revised alternate ordinances based on their comments and concerns and to also set an additional Public Hearing.

6) **DIRECTOR’S REPORT**

Sherri McDonald gave an update on the Joint Select Committee on Public Health Financing year-long study of our public health system. Ms. McDonald presented a summary of Committee’s final findings and recommendations. The Committee’s final report is not available yet. Review and discussion of key points ensued. Ms. McDonald stated she will continue to provide updates to the Board. She will also provide the Board the date for an upcoming “House Health Care Committee” hearing that is to take place sometime in December or January.

7) **HEALTH OFFICER’S REPORT**

Sherri McDonald stated efforts around Pandemic Influenza continue. Ms. McDonald discussed the meeting of various members of several Sub-committee groups on November 3, 2006. She feels the discussion that took place at that meeting was invaluable in sharing people’s understanding, interaction and feedback. Commissioner Oberquell who was also present at the meeting concurred with Ms. McDonald’s opinion. Ms. McDonald stated discussion continues regarding common trigger points and common definitions across the state from the public health perspective around pandemic influenza. She informed the Board Dr. Yu will be attending a meeting on November 7, 2006 with King, Pierce and Snohomish Counties to discuss issues around “Social Distancing” and working towards common ground among the counties.

8) **ADJOURNMENT**

BOARD OF HEALTH
Thurston County, Washington

ATTEST:

ROBERT N. MACLEOD, Chairman

Lydia Hodgkinson, Clerk of the Board

Absent

CATHY WOLFE, Member

Date: _____

DIANE OBERQUELL, Member