



# BOARD OF HEALTH

## Minutes of July 7, 2008

### 1) CALL MEETING TO ORDER

Chairman Oberquell called the meeting to order.

**Attendance:** Chairman Oberquell, Vice-Chairman Macleod and Commissioner Wolfe, Chief Administrative Officer Don Krupp, Health Officer Dr. Diana Yu, Environmental Health Division Director Art Starry and Clerk of the Board LaBonita I. Bowmar.

- a) **Approval of Agenda** –Commissioner Macleod moved to approve the agenda as submitted. Commissioner Wolfe seconded the motion. The motion carried.
- b) **Approval of Minutes** – Commissioner Macleod moved to approve the Minutes of June 2, 2008 as submitted. Commissioner Wolfe seconded the motion. The motion carried.
- c) **Correspondence** - Art Starry presented a letter to Robin Downey the Executive Director of the Pacific Coast Shellfish Grower’s Association regarding Henderson Inlet. Commissioner Macleod noted the letter should have stated that the Woodland Creek Pollutant Reduction Plan can only proceed if we can secure adequate funding.

### 2) UPDATE ON CITIZEN ISSUES - none

### 3) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - none

### 4) CONSENT ITEMS

- a) **Physicians of Southwest Washington Subcontract to the Consolidated Contract No.C14967** – Move to approve and authorize the Director of Public Health and Social Services, to execute the Physicians of Southwest Washington Professional Services Contract with an end date of September 17, 2008 for a total maximum contract amount of \$29,000.
- b) **Superintendent of Public Instruction Contract for Interlocal Agreement #20080765 for the 2008 Summer Food Service Program** - Move to approve, and authorize the Director of Public Health and Social Services to execute, Contract for Interlocal Agreement No. 20080765 with the State of Washington Superintendent of Public Instruction with a duration of June 2, 2008 through August 29, 2008 for a total maximum contract amount of \$1,900.

- c) **Media Survival Group Subcontract to the Consolidated Contract No.C14967** - Move to approve and authorize the Director of Public Health and Social Services, to execute the Media Survival Group Professional Services Contract with an end date of August 1, 2008 for a total maximum contract amount of \$24,000.

The Board requested for future Board of Health consent agenda items the Director, or a representative, be available if needed to give a brief oral review and answer general questions before action is taken. In addition, the Board directed that the Department have the Prosecuting Attorney's office review and sign off with an actual signature on all contracts, including those contracts "Approved as to form".

**Commissioner Macleod moved to approve consent agenda items "a" thru "c". Commissioner Wolfe seconded the motion. The motion carried.**

**5) WIC PROGRAM ANNUAL UPDATE AND 2007 ANNUAL WIC Report**

Adele Roberts the WIC Program Supervisor presented the Washington State Department of Health (DOH) 2007 Annual Report for the Washington Women, Infant and Children (WIC) Nutrition Program. She also provided an annual update for the Thurston County WIC Program. Ms. Roberts stated the Program provides services to clients over the State and Federal funded amount. The Board indicated they value the program and are willing to fund the gap between the cost of delivering the program and the funds received from DOH and the federal government. The Board noted any gap funding provided is to be used only for their intended purpose.

**6) RECOGNITION OF ST. PETER FAMILY MEDICINE'S SUPPORT OF THURSTON COUNTY PROJECT ACCESS** – Colin Williams

Colin Williams the Access to Mental & Dental Care Program Supervisor recognized St. Peter Family Medicine (SPFM) for their support of the Thurston County Project Access program. Mr. Williams explained since 2005 SPFM has been a central primary care resource for uninsured Thurston County Project Access patients. In an exemplary manner, SPFM does not currently accept new patients, but continues to accept 12 new Project Access patients each month. They do not impose any restrictions on the scope of primary care services available to these patients and ensures long-term continuity of care for patients. Joe Wall the SPFM Executive Administrator for the Residency Program addressed the Board providing information about the Residency Program. The Board expressed their appreciation of St. Peter Family Medicine's support and presented them with a Certificate of Appreciation.

**7) DIRECTOR'S REPORT**

Art Starry discussed with the Board the ongoing budget issues for permitting in the Environmental Health Division. Mr. Starry stated they are looking at program structure and staffing issues.

**8) HEALTH OFFICER'S REPORT**

Dr. Yu provided a brief summary of Operation Bagdad Pup, stating home visits were made and all dogs have been accounted for. In addition, she informed the Board she has been made aware of a report concerning the results of a cluster investigation of Gastroschisis that the Washington State Department of Health has been conducting and will be releasing soon. Dr. Yu will keep the Board updated with any new information.

**9) ADJOURNMENT**

**BOARD OF HEALTH  
Thurston County, Washington**

**ATTEST:**

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DIANE OBERQUELL, Chairman

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La Bonita Bowmar, Clerk of the Board

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ROBERT N. MACLEOD, Member

Date: \_\_\_\_\_

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CATHY WOLFE, Member