

**Thurston County**  
 2012 Budget Development  
 Performance Measure Worksheet

**Office / Department:** Office of Assigned Counsel

**Goal or Objective:** Caseload levels are the single biggest predictor in providing quality public defense representation. Our goal is to adhere to the caseload standards, as stated in the Standards of the Delivery of Public Defense Services adopted in Thurston County Ordinance 14114.

**Performance Measure:** Percentage of Superior Court cases appointed to the Office of Assigned counsel that are assigned to panel attorneys versus assigned to in-house attorneys due to conflicts and/or going over caseload standards.

**Data Collection Cycle:** We collect data monthly, but as requested will submit quarterly.

**Data Source:** Data source is our monthly case assignments collected and tracked in DAMION, our data base system.

**Data:**

2009 Actual				2010 Actual				2011 Actual / Estimate				2012 Estimate			
Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
28%	26%	29%	24%	24%	23%	37%	29%	30%	30%	28%	28%	28%	28%	28%	28%

**Additional Information:** 1 full Superior Court case load is 150-200 cases per year, about 16 per month and 50 per quarter. The current number of Superior Court attorneys employed is 5.5. According to caseload standards current in-house attorneys can be assigned 1100 cases per year, or 275 per quarter. We are currently in the process of hiring another Defense Attorney to handle Superior Court cases (another 150-200 cases per year).

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**Performance Measure:** Percentage of District Court cases appointed to the Office of Assigned counsel that are assigned to panel attorneys versus assigned to in-house attorneys due to conflicts and/or going over caseload standards.

**Data Collection Cycle:** We collect data monthly, but as requested will submit quarterly.

**Data Source:** Data source is our monthly case assignments collected and tracked in DAMION, our data base system.

**Data:**

2009 Actual				2010 Actual				2011 Actual / Estimate				2012 Estimate			
Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
31%	29%	48%	49%	43%	38%	32%	23%	14%	13%	13%	13%	13%	13%	13%	13%

**Additional Information:** 1 full District Court case load is 300-400 cases per year, about 33 per month and 100 per quarter. The current number of District Court attorneys employed is 5. According to caseload standards current in-house attorneys can be assigned 2000 cases per year, or 500 per quarter. Adding an addition District Court in-house attorney has brought down the percentage assigned to 14%-13% assigned out. Our estimate was 22.5%.

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**Performance Measure:** Percentage of Juvenile Court cases appointed to the Office of Assigned counsel that are assigned to panel attorneys versus assigned to in-house attorneys due to conflicts and/or going over caseload standards.

**Data Collection Cycle:** We collect data monthly, but as requested will submit quarterly.

**Data Source:** Data source is our monthly case assignments collected and tracked in DAMION, our data base system.

**Data:**

2009 Actual				2010 Actual				2011 Actual / Estimate				2012 Estimate			
Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
66%	63%	70%	72%	43%	53%	45%	8%	8%	6%	7%	7%	7%	7%	7%	7%

**Additional Information:** 1 full Juvenile Court case load is 250-300 cases per year, about 25 per month and 75 per quarter. The current number of Juvenile Court attorneys employed is 2. According to caseload standards current in-house attorneys can be assigned 600 cases per year, or 150 per quarter. In September, 2010 we had 2 in-house attorneys with a full caseload. You can see in the stats the percentage of cases assigned out reduced.