



Environmental Health Division  
2000 Lakeridge Drive SW  
Olympia, WA 98502-6045

**PUBLIC HEALTH AND  
SOCIAL SERVICES DEPARTMENT**

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# Article I

Appendix A - Environmental Health Fee Schedule

Effective: November 8, 2011

Thurston County Public Health and Social Services  
 Environmental Health Division  
 2000 Lakeridge Drive SW  
 Olympia WA 98502  
**Fee Schedule Effective November 8, 2011**

All fees will be evaluated annually and may be adjusted by the Board of Health to cover the actual cost to provide the services.

Fees include Thurston County Health Department costs only. In cases where additional technical assistance is needed, costs for outside consulting services will be billed to the project in addition to the listed fee.

**FEE CATEGORY**

**I. ARTICLE I**

A. Administrative Review of Waivers or Variances [1] . . . . .	\$285.00
B. Administrative Hearings for Waivers and Variances When Requested by Applicant . . . . .	\$775.00
C. Administrative Hearings and Appeals Convened Under Article I, Section 8.1 . . . . .	\$775.00
D. Appeals to the Board of Health . . . . .	\$775.00

**II. ARTICLE II**

**A. Food Establishment Permits**

**Annual Permit Fees, Risk-Based Categories**

<b>1. Minimal Risk</b>	
Facilities from 0-3000 square feet in area . . . . .	\$125.00
Facilities greater than 3000 square feet in area . . . . .	\$340.00
<b>2. Low Risk</b>	
Facilities from 0-3000 square feet in area . . . . .	\$250.00
Facilities greater than 3000 square feet in area . . . . .	\$595.00
<b>3. Medium Risk</b>	
Facilities from 0-1000 square feet in area . . . . .	\$360.00
Facilities from 1001-2000 square feet in area . . . . .	\$680.00
Facilities from 2001-3000 square feet in area . . . . .	\$1,020.00
Facilities greater than 3000 square feet in area . . . . .	\$1,300.00
<b>4. High Risk</b>	
Facilities from 0-1000 square feet in area . . . . .	\$425.00
Facilities from 1001-2000 square feet in area . . . . .	\$765.00
Facilities from 2001-3000 square feet in area . . . . .	\$1,190.00
Facilities greater than 3000 square feet in area . . . . .	\$1,445.00
5. Certified Establishment . . . . .	75% of fee
6. Certified Manager's Card . . . . .	\$20.00
<b>7. Reinspections Resulting From Excess Demerit Points or Administrative Hearing</b>	
a. First Reinspection . . . . .	\$200.00
b. Second Reinspection in Calendar Year . . . . .	\$250.00
c. All Additional . . . . .	\$170.00

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8.	Minimum Prorated Fee Per Article II . . . . .	no less than 25% of fee
9.	Administrative Fee For Six-Month Permit . . . . .	\$15.00 Added to Permit Fee
B.	Catering Service Added to Medium or High Risk Permit . . . . .	\$125.00
<b><u>Temporary Food Service Permit</u></b>		
C.	1. Temporary Food Service (establishments serving potentially hazardous foods, not to exceed 21 days) [additional review fees may apply if water or sewage evaluations are needed (charged at an hourly rate, see J.)	
	a. Permit Valid 1 - 3 Days . . . . .	\$115.00
	b. Permit Valid 4 - 21 Days . . . . .	\$240.00
	c. Multiple Event Temporary Food Service Permit . . . . .	\$345.00
	d. Licensed caterer app. received at least 7 days prior to event . . . . .	No Fee
	2. Temporary Food Service Late Fee	
	a. Application received between 13 and 7 days before event . . .	\$30.00
	b. Application received less than 7 days before event . . . . .	\$60.00
	c. Investigation Fee . . . . .	\$115.00
D.	1. Temporary Food Service (serving nonpotentially hazardous foods) . . . . .	\$55.00
	2. Bake Sales (nonpotentially hazardous foods) . . . . .	No Fee
E.	Permit Transfer . . . . .	\$45.00
F.	Late Fee for Permit Fees	
	1. Permit fees received between 1-15 days afer permit . . . . .	\$85.00
	expiration date	
	2. Reinspection to Re-Open . . . . .	\$250.00
G.	Plan Review Fee . . . . .	\$170.00 +\$170/hr after 1 hr
H.	1. Food and Beverage Service Worker's Permit . . . . .	\$10.00
	[fee set by State Board of Health]	
	2. Permit Replacement Fee . . . . .	\$5.00
I.	Administrative Hearing Resulting From Excess Demerit Points . . . . .	\$340.00
J.	Special Requests not Otherwise Covered by this Fee Schedule . . . . .	\$170.00 /hr

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**III. ARTICLE III**

**A. Drinking Water Program**

1. Well Sites . . . . .	\$395.00 +\$170/hr after 2 hrs
2. Sanitary Survey for Existing Public Water System . . . . . or a Public Water System Evaluation and Report	\$775.00
3. Preliminary Plan Review for Public Water Systems	
a. Two-Party . . . . .	\$395.00
b. Group B Design Review . . . . .	\$775.00 +\$170/hr after 4 hrs
4. Water System Designers	
a. Initial Certification Exam . . . . .	\$775.00
b. Certification Renewal . . . . .	\$305.00
c. Re-Examination . . . . .	\$305.00
d. Late fee for certification renewal . . . . .	\$100.00
e. Listing fee for engineers and registered sanitarians . . . . .	\$45.00
5. Water System Comprehensive Plan Review . . . . .	\$190.00 +\$170/hr after 1 hr
6. Bonding of Water Supply . . . . .	\$190.00 +\$170/hr after 1 hr
7. a. Health Department Pick-up of Water Sample . . . . . [Certified Water Sample]	\$100.00
b. Health Department Pick-up of Water Sample/ Scheduled and Under Annual Agreement	\$85.00
8. Well Abandonment . . . . .	\$190.00 +\$170/hr after 1 hr
9. Special Requests Under Article III not Otherwise . . . . . Covered by this Fee Schedule	\$170.00 /hr
10. Water Availability Review . . . . .	\$100.00
11. Public Water Supply Annual Permit . . . . .	\$95.00
12. Water System Design Resubmission . . . . .	\$190.00

**B. Environmental Health Laboratory Tests**

1. a. Drinking Water - Coliform . . . . .	\$25.00 /sample
b. Large users (40 or more coliform samples per month) . . . . .	\$23.00 /sample
c. Drinking Water - Nitrate . . . . .	\$25.00 /sample

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2. Surface Water Dilutions .....	\$25.00 /sample
3. Shellfish Tissue .....	\$43.00 /sample
4. Sediment Samples .....	\$39.00 /sample

**IV. ARTICLE IV**

**Part 1. Liquid Waste Program**

**A. On-Site Sewage System**

1. Single Family Residential Site Evaluation & Design Review (OSSA)	
a. Site Application .....	\$365.00
b. Design Review .....	\$455.00
2. Renewal of On-site Sewage Permit (OSSP) .....	\$100.00
3. On-Site Evaluation Only .....	\$395.00
4. Design Revision Review .....	\$190.00
5. Reinspection and/or Extra Site Visit .....	\$285.00
6. Septic Tank Placement Only .....	\$365.00
7. Construction Permit (OSSP) .....	\$305.00
8. Winter Water Study .....	\$960.00 +\$170/hr after 5 hrs
9. Review of Residential Site Applications (City PPR) [1] .....	\$190.00
10. On Site Sewage System Repair	
a. Site Evaluation .....	\$365.00
b. Design Review .....	\$455.00
11. Performance Monitoring of Alternative Systems, .....	\$170.00 /hr
Experimental Systems, Proprietary Devices	
12. OSS Abandonment Application When not Part of .....	\$210.00
Another Application or Permit Process	

**B. Community and Larger Systems**

1. Site Application .....	\$565.00 +\$170/hr after 3 hrs
2. Design Review .....	\$945.00 +\$170/hr after 5 hrs
3. Construction Permit [OSSP] .....	\$565.00 +\$170/hr after 3 hrs
4. Renewal of OSSP .....	\$175.00
5. Winter Water Study .....	\$960.00 +\$170/hr after 5 hrs
6. Abandonment Application (when not part of .....	\$210.00
another application or permit process)	

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**C. On-Site Sewage Systems (OSS) Evaluation Report and Operational Certificates**

1. Loan Certification . . . . . (if requested, drinking water lab fee charged separately)	\$395.00
2. Loan Certification: Reinspection . . . . .	\$100.00
3. Administrative Fee for Operation and Maintenance of On-site . . . . . Sewage System (all types)	\$145.00
4. Field Inspection Fee for Operational Certificates . . . . . when not part of an Evaluation for Loan Purposes	\$395.00
5. Operational certificate renewal fee . . . . .	\$110.00
6. Operation certificate renewal fee - senior/disabled property owner [2]	\$55.00
7. OSS Operation and Maintenance fee . . . . .	\$20.00
8. Record Drawing Resubmission Fee . . . . .	\$95.00
9. OSS Pumper Report Submission Fee	
a. Reports submitted on-line (per report) . . . . .	\$15.00
b. Reports submitted on paper (per report) . . . . .	\$25.00
10. OSS Time of Transfer Program	
a. OSS Time of Transfer Fee . . . . .	\$170.00
b. OSS Time of Transfer Resubmission Fee . . . . .	\$60.00

**D. On-Site Sewage Professional Certification**

1. On-Site Sewage System Installer	
a. Initial Certification . . . . .	\$480.00
b. Annual Renewal of Certification . . . . .	\$305.00
c. Re-Examination Fee/Exam only . . . . .	\$305.00
2. On-Site Sewage System Pumper	
a. Initial Certification . . . . .	\$960.00 +\$95/vehicle
b. Annual Renewal of Certification . . . . .	\$305.00 +\$95/vehicle
c. Re-Examination Fee/Exam only . . . . .	\$305.00
3. On-Site Sewage Monitoring Specialist	
a. Initial Certification . . . . .	\$480.00
b. Annual Renewal of Certification . . . . .	\$305.00
c. Re-Examination Fee/Exam only . . . . .	\$305.00
4. The following fees shall apply to all categories of certified professionals addressed in categories D1, 2, 3, and 4 above:	
a. Late fee for certification renewal . . . . .	\$100.00
b. Reinstatement fee following suspension . . . . . of certification	\$190.00
c. Listing fee for engineers and registered sanitarians . . . . .	\$45.00

**E. Septage or Sludge Storage Facility**

1. Initial License . . . . .	\$565.00 +\$170/hr after 3 hrs
2. Annual Renewal of License . . . . .	\$190.00

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**F. Areas of Special Concern - Annual Regulatory Fee [2]**

1. Shoreline Systems .....	\$50.00 maximum/system
2. Upland System .....	\$25.00 maximum/system
3. Community Systems (Flow > 1000 gpd) .....	\$180.00 maximum/system

**Part 2. Land-use Program**

The fees in this subsection are for land-use review purposes only.  
Other plan review and permit fees may still apply.

**A. County Land-use Applications (for Areas Outside Incorporated City Boundaries)**

1. Administrative Site Plan Review .....	\$545.00 +\$170/hr after 3.0 hrs
2. Boundary Line Adjustment .....	\$365.00 +\$170/hr after 2.0 hrs
3. Comprehensive Plan Amendment .....	\$545.00 +\$170/hr after 3.0 hrs
4. Critical Area Administrative Review .....	\$545.00 +\$170/hr after 3.0 hrs
5. Design Review .....	\$180.00 +\$170/hr after 1.0 hr
6. Environmental Assessment .....	\$545.00 +\$170/hr after 3.0 hrs
7. Environmental Checklist - Administrative .....	\$365.00 +\$170/hr after 2.0 hrs
8. Environmental Checklist - Hearing Examiner .....	\$545.00 +\$170/hr after 3.0 hrs
9. Environmental Impact Statement Deposit .....	\$730.00 +\$170/hr after 4.0 hrs
10. Final Plat - Administrative Amendment .....	\$365.00 +\$170/hr after 2.0 hrs
11. Final Plat - Large Lot .....	\$365.00 +\$170/hr after 2.0 hrs
12. Final Plat - Short Plat .....	\$365.00 +\$170/hr after 2.0 hrs
13. Final Plat - Subdivision .....	\$365.00 +\$170/hr after 2.0 hrs
14. Forest Land Conversion - Class 2/3 Moratorium .....	
15. Forest Land Conversion - Class 4 General .....	\$180.00 +\$170/hr after 1.0 hr
16. Forest Land Conversion - Option Harvest Plan .....	\$180.00 +\$170/hr after 1.0 hr
17. Hearings Examiner Reconsideration .....	\$180.00 +\$170/hr after 1.0 hr
18. Home Based Industry .....	\$545.00 +\$170/hr after 3.0 hrs
19. Home Occupation .....	\$545.00 +\$170/hr after 3.0 hrs
20. JARPA (Joint Aquatic Resources Permit Application) - Conditional Use .....	\$365.00 +\$170/hr after 2.0 hrs
21. JARPA - Exemption .....	\$365.00 +\$170/hr after 2.0 hrs
22. JARPA - Variance .....	\$365.00 +\$170/hr after 2.0 hrs
23. JARPA - Shoreline Substantial Development .....	\$365.00 +\$170/hr after 2.0 hrs
24. Mine or Asphalt Plant 5 Year Review .....	\$1,090.00 +\$170/hr after 6.0 hrs
25. Mobile Home Park - Administrative .....	\$1,090.00 +\$170/hr after 6.0 hrs
26. Mobile Home Park by Hearing Examiner .....	\$1,455.00 +\$170/hr after 8.0 hrs
27. Planned Community / Master Planned Dev. ....	\$1,455.00 +\$170/hr after 8.0 hrs
28. Planned Residential Development .....	\$1,455.00 +\$170/hr after 8.0 hrs
29. Planned Unit Development .....	\$1,455.00 +\$170/hr after 8.0 hrs
30. Preliminary Plat - Administrative Amendment .....	\$365.00 +\$170/hr after 2.0 hrs
31. Preliminary Plat - Large Lot/Short Plat Amendment .....	\$365.00 +\$170/hr after 2.0 hrs
32. Preliminary Plat - Large Lot/Short Plat .....	\$1,090.00 +\$170/hr after 6.0 hrs
33. Preliminary Plat - Long Plat or Major Binding Site Plan Review ..	\$1,800.00 +\$170/hr after 10 hrs
34. Presubmission Conference .....	\$365.00 +\$170/hr after 2.0 hrs
35. Reasonable Use Exception .....	\$365.00 +\$170/hr after 2.0 hrs
36. Rezone Application .....	\$365.00 +\$170/hr after 2.0 hrs
37. Shoreline - Plan Amendment .....	\$365.00 +\$170/hr after 2.0 hrs
38. Site Plan Review by Hearing Examiner .....	\$1,090.00 +\$170/hr after 6.0 hrs
39. Special Use Permit Administrative .....	\$730.00 +\$170/hr after 4.0 hrs
40. Special Use Permit Hearing Examiner - Non Residential .....	\$1,090.00 +\$170/hr after 6.0 hrs
41. Variance Administrative .....	\$365.00 +\$170/hr after 2.0 hrs
42. Variance Shoreline Administrative .....	\$365.00 +\$170/hr after 2.0 hrs
43. Variance by Hearing Examiner .....	\$545.00 +\$170/hr after 3.0 hrs
44. Waiver of Moratorium Single Family Residence .....	\$365.00 +\$170/hr after 2.0 hrs
45. Wireless Comm. Facilities, Mining, Asphalt Plant by HE .....	\$730.00 +\$170/hr after 4.0 hrs

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B. <b>Major Project Review</b> . . . . . For projects that are required to have Health Department review not specifically mentioned in the Sanitary Code or for client-requested preliminary review.	\$365.00 +\$170/hr after 2.0 hrs
C. <b>Preliminary Design [3]</b> . . . . .	\$180.00 +\$170/hr after 1.0 hr
D. <b>City Land Use, EH Review Only: Plats, SPR, SUP [4]</b> . . . . .	\$910.00 +\$170/hr after 5.0 hrs
E. <b>City Land Use - Boundary Line Adjustments &amp; Final Plat and Short P Reviews</b>	\$365.00 +\$170/hr after 2.0 hrs
F. <b>City Land Use, EH Review Only: All Other [4]</b> . . . . .	\$545.00 +\$170/hr after 3.0 hrs
G. <b>Standard Hourly Charge for Project/Permit Review</b> . . . . .	\$170.00 /hr
H. <b>Special Requests under Article IV not Otherwise Covered by this Fee Schedule</b> . . . . .	\$170.00 /hr

**Part 3. Waivers, Hearings and Other Requests Associated with Article IV**

A. <b>Administrative Review of Waivers</b>	\$285.00
B. <b>Administrative Hearings</b>	\$775.00
C. <b>Special Requests not Otherwise Covered by this Fee Schedule</b>	\$170.00 /hr

**V. ARTICLE V**

**Solid Waste**

1. Pre-Application, Plan and Site Review	\$680.00 +170/hr after 4 hrs
2. Operating Permits	
a. Intermediate Solid Waste Handling Facility (includes drop boxes)	\$680 +\$170/hr after 4 hrs
b. Recycling Facility (including auto recycling)	\$680 +\$170/hr after 4 hrs
c. Storage Piles	\$680 +\$170/hr after 4 hrs
d. Waste Tire Storage	\$680 +\$170/hr after 4 hrs
e. Composting Facility	\$1,360 +\$170/hr after 8 hrs
f. Incineration Facility	\$1,360 +\$170/hr after 8 hrs
g. Landfill - Limited Purpose or Inert Waste	\$1,360 +\$170/hr after 8 hrs
h. Regional Waste Transfer Facility	\$1,360 +\$170/hr after 8 hrs
i. Moderate Risk Waste Handling Facility	\$1,360 +\$170/hr after 8 hrs
3. Post Closure Permits (all classes where applicable)	\$170.00 /hr
4. Inspection Fee for On-Site Containerized Storage, Collection . . . . and Transportation	\$170.00 /hr
5. Waste Screening Review (commercial, industrial and . . . . . special wastes)	\$170.00 /hr
6. Special Reviews and Requests not Otherwise Covered by . . . . . this Fee Schedule	\$170.00 /hr

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**VI. ARTICLE VII**

**Water Recreation Facilities**

<b>1. Seasonal (three months) Per Pool</b>	
a. Certified . . . . .	\$210.00
b. Add for Each Additional Certified Pool . . . . .	\$45.00
c. Non-Certified . . . . .	\$570.00
d. Add for Each Additional Non-Certified Pool . . . . .	\$240.00
<b>2. Year-Round Pool</b>	
a. Certified . . . . .	\$730.00
b. Add for Each Additional Certified Pool . . . . .	\$310.00
c. Non-Certified . . . . .	\$1,455.00
d. Add for Each Additional Non-Certified Pool . . . . .	\$590.00
3. Reinspection Fee (when field reinspection required) . . . . .	\$170.00
4. Late Fee . . . . .	\$85.00
5. Plan Reviews (pre-opening inspections, variance request. . . . . or other review)	\$255.00 +\$170/hr after 1.5 hrs
6. Admin. Hearing Resulting from Noncompliance . . . . .	\$340.00
7. Permit Transfer . . . . .	\$45.00
8. Special Requests not Otherwise Covered . . . . . by this Fee Schedule	\$170.00 /hr

**VII. MISCELLANEOUS - Fees for services not associated with specific code articles.**

A. <b>Illegal Drug Lab Clean-up Review</b> . . . . .	\$340.00
B. <b>School Survey</b>	
1. Elementary Schools/without Food . . . . .	\$360.00
2. Elementary School/with Food . . . . .	\$790.00
3. Middle and Senior High/without Food . . . . .	\$645.00
4. Middle and Senior High/with Food . . . . .	\$1,100.00
5. Schools with Less than 135 Pupils/without Food . . . . .	\$240.00
6. Schools with Less than 135 Pupils/with Food . . . . .	\$590.00

**Certification and reduced fee for food portion of fees available.**

7. School Plan Review . . . . .	\$255.00 +170/hr after 1.5 hrs
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**C. Investigation Fees: Work without a permit.**

1. Investigation. Whenever any work for which a permit is required has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work.
2. Fee. An investigation fee, in addition to the permit fee shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by the code.

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D. <b>Special Requests not Otherwise Covered</b> .....	\$130.00 /hr
<b>by this Fee Schedule</b>	
E. <b>Check returned for Non-Sufficient Funds</b> .....	\$15.00
F. <b>Permit transfer fee</b> .....	\$35.00
G. <b>The department may refund a fee if the application for refund is made within six months of initial fee payment and staff time has not been expended on the project for which a fee was assessed. This shall not apply to land development fees which are part of the Development Services Department Fund. For those fees, the refund policy of the Development Services Department shall apply.</b>	

**Notes:**

- [1] These fees will be charged only when this review element is not covered as part of another permit or application review.
- [2] Fees listed are maximum allowed. Area of Special Concern boundaries, fees and activities within the area will be established by Board of Health resolution.
- [3] A preliminary design is used for individual lot analysis for the purpose of on-site sewage disposal review. It is used when specific detail is necessary to determine feasibility of lots within proposed subdivisions. It is not considered a formal permit application.
- [4] The health officer may review land-use projects that could have health hazards of groundwater or other water quality impacts.