



Environmental Health Division  
2000 Lakeridge Drive SW  
Olympia, WA 98502-6045

PUBLIC HEALTH AND  
SOCIAL SERVICES DEPARTMENT

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# Article I

Appendix A - Environmental Health Fee Schedule

Effective: January 1, 2018

Thurston County Public Health and Social Services  
 Environmental Health Division  
 2000 Lakeridge Drive SW  
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 2018 **Fee Schedule Effective**  
**January 1, 2018**

The fees contained in this fee schedule shall be automatically adjusted each January 1 by the percentage increase, if any, in the April Consumer Price Index for the previous year. The maximum increase shall be 3.5%. "Consumer Price Index" for the purposes of this section shall mean the Urban Wage Earners and Clerical Workers Index for the Seattle – Tacoma- Bremerton area. For fees greater than \$70, adjustments based on the Consumer Price Index shall be rounded to the nearest \$5. An alternative calculation for automatically adjusting the charges may be adopted by further action of the Thurston County Board of Health

Fees include Thurston County Public Health and Social Services costs only. In cases where additional technical assistance is needed, costs for outside consulting services will be billed to the project in addition to the listed fee.

**FEE CATEGORY**

	2018
<b>I. <u>ARTICLE I</u></b>	(3.3% increase)
A. Administrative Review of Waivers or Variances [1] .....	\$345.00
B. Administrative Hearings for Waivers and Variances When Requested by Applicant .....	\$915.00
C. Administrative Hearings and Appeals Convened Under Article I, Section 8.1 .....	\$915.00
D. Appeals to the Board of Health .....	\$915.00
<b>II. <u>ARTICLE II</u></b>	
<b><u>Food Establishment Permits</u></b>	
A. <b>Annual Permit Fees, Risk-Based Categories</b>	
1. <b>Minimal Risk</b>	
Facilities from 0-3000 square feet in area .....	\$150.00
Facilities greater than 3000 square feet in area .....	\$405.00
2. <b>Low Risk</b>	
Facilities from 0-3000 square feet in area .....	\$295.00
Facilities greater than 3000 square feet in area .....	\$710.00
3. <b>Medium Risk</b>	
Facilities from 0-1000 square feet in area .....	\$430.00
Facilities from 1001-2000 square feet in area .....	\$810.00
Facilities from 2001-3000 square feet in area .....	\$1,215.00
Facilities greater than 3000 square feet in area .....	\$1,545.00
4. <b>High Risk</b>	
Facilities from 0-1000 square feet in area .....	\$500.00
Facilities from 1001-2000 square feet in area .....	\$905.00
Facilities from 2001-3000 square feet in area .....	\$1,415.00
Facilities greater than 3000 square feet in area .....	\$1,715.00
5. Certified Food Establishment Discount .....	25% off annual permit fee
B. Catering Service Added to Medium or High Risk Permit .....	\$150.00
C. Late Fee for Permit Renewal: Fees received after permit expiration date .....	\$95.00
D. Permit Transfer .....	\$55.00
E. Plan Review Fee .....	\$200.00 plus \$200 / hour after 1.0 hour

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F.	1.	Food and Beverage Service Worker's Permit [Fee set by State Board of Health]	\$10.00
	2.	Permit Replacement Fee	\$5.00
G.		Administrative Hearing Resulting From Excess Demerit Points	\$410.00
H.		Special Requests not Otherwise Covered by the Fee Schedule	\$200.00 /hr
I.		Certified Manager's Card	\$20.00
J.		Reinspection Fee	\$200.00 plus \$200 / hour after 1.0 hour
K.		Minimum Prorated Fee Per Article II	no less than 25% of fee
L.		Administrative Fee For Six-Month Permit	\$15.00
M.		<b><u>Temporary Food Service Permit</u></b>	
	1.	Temporary Food Service - LOW RISK	
		a. Temporary Food Permit Valid 1-21 days	\$65.00
		b. Multiple Event Temporary Food Service Permit	\$195.00
		c. Late Fee, application received less than 14 days before event	\$32.00
	2.	Temporary Food Service - MODERATE and HIGH RISK [additional review fees may apply if water or sewage evaluations are needed (charged at an hourly rate, see H)]	
		a. Permit Valid 1 - 3 Days	\$140.00
		b. Permit Valid 4 - 21 Days	\$285.00
		c. Multiple Event Temporary Food Service Permit	\$415.00
		d. Licensed caterer app. received at least 7 days prior to event	no fee
		e. Late fee, application received between 13 and 7 days before event	\$32.00
		f. Late fee, application received less than 7 days before event	\$65.00
	3.	Bake Sales (nonpotentially hazardous foods)	No Fee
N.		<b>Investigation Fee: work without a permit</b>	(see VII.C)

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**III. ARTICLE III**

**A. Drinking Water Program**

1.	Well Sites . . . . .	\$450.00 plus \$200 / hour after 2.0 hours
2.	Sanitary Survey for Existing Public Water System . . . . . or a Public Water System Evaluation and Report	\$915.00
3.	Preliminary Plan Review for Public Water Systems  Group B Design Review . . . . .	  \$855.00 plus \$200 / hour after 4.0 hours
4.	a. Health Department Pick-up of Water Sample . . . . . [Certified Water Sample]	\$125.00
	b. Health Department Pick-up of Water Sample/ . . . . . Scheduled and Under Annual Agreement	\$95.00
5.	Special Requests Under Article III not Otherwise . . . . . Covered by this Fee Schedule	\$200.00 /hr
6.	Water Availability Review . . . . .	\$125.00
7.	Public Water Supply Annual Permit . . . . .	\$120.00
8.	Water System Design Resubmission . . . . .	\$220.00

**B. Environmental Health Laboratory Tests**

1.	a. Drinking Water - Coliform . . . . .	\$27.00 /sample
	b. Large users (40 or more coliform samples per month) . . . . .	\$25.00 /sample
	c. Drinking Water - Nitrate . . . . .	\$27.00 /sample
2.	Surface Water Dilutions . . . . .	\$27.00 /sample
3.	Shellfish Tissue . . . . .	\$47.00 /sample
4.	Sediment Samples . . . . .	\$43.00 /sample

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**IV. ARTICLE IV**

**Part 1. Liquid Waste Program**

**A. On-Site Sewage System**

1. Single Family Residential Site Evaluation & Design Review (OSSA)	
a. Site Application .....	\$435.00
b. Design Review .....	\$540.00
2. Renewal of On-site Sewage Permit (OSSP) .....	\$125.00
3. On-Site Evaluation Only .....	\$465.00
4. Design Revision Review .....	\$220.00
5. Reinspection and/or Extra Site Visit .....	\$345.00
6. Septic Tank Placement Only .....	\$435.00
7. Construction Permit (OSSP) .....	\$365.00
8. Winter Water Study .....	\$1,080.00 plus \$200 / hour after 5.0 hours
9. Review of Residential Site Applications (City PPR) [1] .....	\$220.00 \$0.00
10. On Site Sewage System Repair	
a. Site Application .....	\$435.00
b. Design Review .....	\$540.00
11. Performance Monitoring of Alternative Systems, .....	\$200.00 /hr
Experimental Systems, Proprietary Devices	
12. OSS Abandonment Application When not Part of .....	\$250.00
Another Application or Permit Process	

**B. Community and Larger Systems**

1. Site Application .....	\$650.00 plus \$200 / hour after 3.0 hours
2. Design Review .....	\$1,080.00 plus \$200 / hour after 5.0 hours
3. Construction Permit [OSSP] .....	\$650.00 plus \$200 / hour after 5.0 hours
4. Renewal of OSSP .....	\$205.00
5. Winter Water Study .....	\$1,080.00 plus \$200 / hour after 5.0 hours
6. Abandonment Application (when not part of .....	\$250.00
another application or permit process)	

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**C. On-Site Sewage Systems (OSS) Evaluation Report and Operational Certificates**

1. Loan Certification . . . . .	\$465.00
(if requested, drinking water lab fee charged separately)	
2. Loan Certification: Reinspection . . . . .	\$125.00
3. Administrative Fee for Operation and Maintenance of On-site . . . . .	\$170.00
Sewage System (all types)	
4. Field Inspection Fee for Operational Certificates . . . . .	\$345.00
when not part of an Evaluation for Loan Purposes	
5. Operational certificate renewal fee . . . . .	\$135.00
6. Operation certificate renewal fee - senior/disabled . . . . .	\$70.00
property owner [2]	
7. OSS Operation and Maintenance fee . . . . .	\$20.00
8. Record Drawing Resubmission Fee . . . . .	\$120.00
9. OSS Pumper Report Submission Fee	
a. Reports submitted on-line (per report) . . . . .	\$15.00
b. Reports submitted on paper (per report) . . . . .	\$25.00
10. OSS Time of Transfer Program	
a. OSS Time of Transfer Fee submitted on-line . . . . .	\$200.00
b. OSS Time of Transfer Fee submitted at Permit Assistance Center . . . . .	\$220.00
c. OSS Time of Transfer Resubmission Fee . . . . .	\$70.00

**D. On-Site Sewage Professional Certification**

1. Initial Certification for Installers, Pumpers and Monitoring Specialists . . . . .	\$365.00
2. Examination for Installers, Pumpers and Monitoring Specialists . . . . .	\$205.00
3. Pumper Truck Inspection per Truck . . . . .	\$120.00
4. Renewal Certification for Installers, Pumpers and Monitoring . . . . .	\$365.00
Specialists	
5. The following fees shall apply to all categories of certified	
professionals addressed in categories D1, 2, 3, and 4 above:	
a. Late fee for certification renewal . . . . .	\$125.00
b. Reinstatement fee following suspension of certification . . . . .	\$220.00
c. Listing fee for engineers and registered sanitarians . . . . .	\$55.00

**E. Septage or Sludge Storage Facility**

1. Initial License . . . . .	\$650.00 plus \$200 / hour after 3.0 hours
2. Annual Renewal of License . . . . .	\$220.00

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**F. Areas of Special Concern - Annual Regulatory Fee [2]**

1. Shoreline Systems .....	\$60.00
2. Upland System .....	\$27.00
3. Community Systems (Flow > 1000 gpd) .....	\$210.00

**Part 2. Land-use Program [5]**

The fees in this subsection are for land-use review purposes only.  
Other plan review and permit fees may still apply.

**A. County Land-use Applications (for Areas Outside Incorporated City Boundaries)**

1. Administrative Site Plan Review .....	\$650.00 plus \$200 / hour after 3.0 hours
2. Administrative Time Extension .....	\$405.00 plus \$200 / hour after 2.0 hours
3. Amendment of Hearing Examiner Action - Public Hearing .....	\$200.00 plus \$200 / hour after 1.0 hour
4. Appeal to the Board of County Commissioners .....	\$405.00 plus \$200 / hour after 2.0 hours
5. Appeal of an Administrative Decision .....	\$405.00 plus \$200 / hour after 2.0 hours
6. Boundary Line Adjustment .....	\$335.00 plus \$200 / hour after 1.5 hours
7. Comprehensive Plan Amendment .....	\$450.00 plus \$200 / hour after 2.0 hours
8. Critical Area Determination .....	\$335.00 plus \$200 / hour after 1.5 hours
9. Critical Area Review Permit .....	\$405.00 plus \$200 / hour after 2.0 hours
10. Design Review .....	\$220.00 plus \$200 / hour after 1.0 hour
11. Environmental Assessment .....	\$650.00 plus \$200 / hour after 3.0 hours
12. Environmental Checklist - Administrative .....	\$220.00 plus \$200 / hour after 1.0 hour
13. Environmental Checklist - Hearing Examiner .....	\$650.00 plus \$200 / hour after 3.0 hours
14. Environmental Impact Statement Deposit .....	\$855.00 plus \$200 / hour after 4.0 hours
15. Final Plat - Administrative Amendment .....	\$335.00 plus \$200 / hour after 1.5 hours
16. Final Plat - Large Lot .....	\$335.00 plus \$200 / hour after 1.5 hours
17. Final Plat - Short Plat .....	\$335.00 plus \$200 / hour after 1.5 hours
18. Final Plat - Subdivision .....	\$335.00 plus \$200 / hour after 1.5 hours
19. Forest Land Conversion - Class 4 General .....	\$220.00 plus \$200 / hour after 1.0 hour
20. Forest Land Conversion - Option Harvest Plan .....	\$220.00 plus \$200 / hour after 1.0 hour
21. Hearings Examiner Reconsideration .....	\$220.00 plus \$200 / hour after 1.0 hour
22. Home Based Industry .....	\$650.00 plus \$200 / hour after 3.0 hours
23. Home Occupation .....	\$650.00 plus \$200 / hour after 3.0 hours
24. JARPA (Joint Aquatic Resources Permit Application) .....	\$450.00 plus \$200 / hour after 2.0 hours
25. JARPA - Exemption .....	\$450.00 plus \$200 / hour after 2.0 hours
26. JARPA - Variance .....	\$450.00 plus \$200 / hour after 2.0 hours
27. JARPA - Shoreline Substantial Development .....	\$450.00 plus \$200 / hour after 2.0 hours
28. Mine or Asphalt Plant 5 Year Review .....	\$1,265.00 plus \$200 / hour after 6.0 hours
29. Mobile Home Park - Administrative .....	\$1,265.00 plus \$200 / hour after 6.0 hours
30. Mobile Home Park by Hearing Examiner .....	\$1,675.00 plus \$200 / hour after 8.0 hours
31. Planned Community / Master Planned Dev. ....	\$1,675.00 plus \$200 / hour after 8.0 hours
32. Planned Residential Development .....	\$1,675.00 plus \$200 / hour after 8.0 hours
33. Planned Unit Development .....	\$1,675.00 plus \$200 / hour after 8.0 hours
34. Preliminary Plat - Administrative Amendment .....	\$450.00 plus \$200 / hour after 2.0 hours
35. Preliminary Plat - Large Lot/Short Plat Alteration .....	\$450.00 plus \$200 / hour after 2.0 hours
36. Preliminary Plat - Large Lot/Short Plat .....	\$1,265.00 plus \$200 / hour after 6.0 hours
37. Preliminary Plat - Long Plat or Major Binding Site Plan Review .....	\$1,675.00 plus \$200 / hour after 8.0 hours
38. Presubmission Conference .....	\$450.00 plus \$200 / hour after 2.0 hours
39. Reasonable Use Exception .....	\$450.00 plus \$200 / hour after 2.0 hours
40. Residential Site Plan Review .....	\$100.00
41. Rezone Application .....	\$450.00 plus \$200 / hour after 2.0 hours
42. Shoreline - Plan Amendment .....	\$450.00 plus \$200 / hour after 2.0 hours
43. Shoreline - Administrative Plan Extension .....	\$450.00 plus \$200 / hour after 2.0 hours
44. Site Plan Review by Hearing Examiner .....	\$1,265.00 plus \$200 / hour after 6.0 hours
45. Special Use Permit Administrative .....	\$650.00 plus \$200 / hour after 3.0 hours
46. Special Use Permit Hearing Examiner - Non Residential .....	\$1,265.00 plus \$200 / hour after 6.0 hours
47. Variance Administrative .....	\$450.00 plus \$200 / hour after 2.0 hours
48. Variance Shoreline Administrative .....	\$450.00 plus \$200 / hour after 2.0 hours
49. Variance by Hearing Examiner .....	\$650.00 plus \$200 / hour after 3.0 hours
50. Waiver of Moratorium Single Family Residence .....	\$450.00 plus \$200 / hour after 2.0 hours
51. Wireless Comm. Facilities, Mining, Asphalt Plant by HE .....	\$855.00 plus \$200 / hour after 4.0 hours

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B. <b>Major Project Review</b> .....	\$450.00 plus \$200 / hour after 2.0 hours For projects that are required to have Health Department review not specifically mentioned in the Sanitary Code or for client-requested preliminary review.
C. <b>Preliminary Design [3]</b> .....	\$220.00 plus \$200 / hour after 1.0 hour
D. <b>City Land Use, EH Review Only: Plats, SPR, SUP [4]</b> .....	\$1,080.00 plus \$200 / hour after 5.0 hours
E. <b>City Land Use - Boundary Line Adjustments &amp; Final Plat and Short Plat Reviews</b> .....	\$450.00 plus \$200 / hour after 2.0 hours
F. <b>City Land Use, EH Review Only: All Other [4]</b> .....	\$650.00 plus \$200 / hour after 3.0 hours
G. <b>Standard Hourly Charge for Project/Permit Review</b> .....	\$200.00 /hr
H. <b>Special Requests under Article IV not Otherwise Covered by this Fee Schedule</b> .....	\$200.00 /hr

**Part 3. Waivers, Hearings and Other Requests Associated with Article IV**

A. <b>Administrative Review of Waivers</b> .....	\$345.00
B. <b>Administrative Hearings</b> .....	\$915.00
C. <b>Special Requests not Otherwise Covered by this Fee Schedule</b>	\$200.00 /hr

**V. ARTICLE V**

**Solid Waste**

1. Pre-Application, Plan and Site Review .....	\$815.00 plus \$200 / hour after 4.0 hours
2. Operating Permits	
a. Intermediate Solid Waste Handling Facility (includes drop boxes) .....	\$815.00 plus \$200 / hour after 4.0 hours
b. Recycling Facility (including auto recycling) .....	\$815.00 plus \$200 / hour after 4.0 hours
c. Storage Piles .....	\$815.00 plus \$200 / hour after 4.0 hours
d. Waste Tire Storage .....	\$815.00 plus \$200 / hour after 4.0 hours
e. Composting Facility .....	\$1,630.00 plus \$200 / hour after 8.0 hours
f. Incineration Facility .....	\$1,630.00 plus \$200 / hour after 8.0 hours
g. Landfill - Limited Purpose or Inert Waste .....	\$1,630.00 plus \$200 / hour after 8.0 hours
h. Regional Waste Transfer Facility .....	\$1,630.00 plus \$200 / hour after 8.0 hours
i. Moderate Risk Waste Handling Facility .....	\$1,630.00 plus \$200 / hour after 8.0 hours
3. Post Closure Permits (all classes where applicable) .....	\$200.00 plus \$200 / hour after 1.0 hour
4. Inspection Fee for On-Site Containerized Storage, Collection and Transportation .....	\$200.00 plus \$200 / hour after 1.0 hour
5. Waste Screening Review (commercial, industrial and special wastes) .....	\$200.00 plus \$200 / hour after 1.0 hour
6. Special Reviews and Requests not Otherwise Covered by this Fee Schedule .....	\$200.00 plus \$200 / hour after 1.0 hour



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**VI. ARTICLE VII**

**Water Recreation Facilities**

1.	<b>Seasonal (three months) Per Pool</b>	
	a. Certified . . . . .	\$250.00
	b. Add for Each Additional Certified Pool . . . . .	\$55.00
	c. Non-Certified . . . . .	\$670.00
	d. Add for Each Additional Non-Certified Pool . . . . .	\$285.00
2.	<b>Year-Round Pool</b>	
	a. Certified . . . . .	\$870.00
	b. Add for Each Additional Certified Pool . . . . .	\$370.00
	c. Non-Certified . . . . .	\$1,725.00
	d. Add for Each Additional Non-Certified Pool . . . . .	\$695.00
3.	Reinspection Fee (when field reinspection required) . . . . .	\$200.00
4.	Late Fee . . . . .	\$95.00
5.	Plan Reviews (pre-opening inspections, variance request . . . . . or other review)	\$310.00 plus \$200 / hour after 1.5 hours
6.	Admin. Hearing Resulting from Noncompliance . . . . .	\$410.00
7.	Permit Transfer . . . . .	\$50.00
8.	Special Requests not Otherwise Covered . . . . . by this Fee Schedule	\$200.00

**VII. MISCELLANEOUS - Fees for services not associated with specific code articles.**

A.	<b>Illegal Drug Lab Clean-up Review . . . . .</b>	\$405.00
B.	<b>School Survey</b>	
	1. Elementary Schools/without Food . . . . .	\$430.00
	2. Elementary School/with Food . . . . .	\$940.00
	3. Middle and Senior High/without Food . . . . .	\$770.00
	4. Middle and Senior High/with Food . . . . .	\$1,305.00
	5. Schools with Less than 135 Pupils/without Food . . . . .	\$285.00
	6. Schools with Less than 135 Pupils/with Food . . . . .	\$695.00
	<b>Certification and reduced fee for food portion of fees available.</b>	
7.	School Plan Review . . . . .	\$310.00 plus \$200 / hour after 1.5 hours
C.	<b>Investigation Fees: Work without a permit.</b>	
	1. Investigation. Whenever any work for which a permit is required has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work.	
	2. Fee. An investigation fee, in addition to the permit fee shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit required by the code. The investigation fee shall be charged in addition to the permit fee.	

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D. <b>Special Requests not Otherwise Covered by this Fee Schedule</b> .....	\$200.00 plus \$200 / hour after 1.0 hour
E. <b>Check returned for Non-Sufficient Funds</b> .....	\$15.00
F. <b>Permit transfer fee</b> (not applicable to Public Water Supply Annual Permit).....	\$55.00
G. <b>The department may refund a fee if the application for refund is made within six months of initial fee payment and staff time has not been expended on the project for which a fee was assessed. This shall not apply to land development fees which are part of the Resource Stewardship Fund. For those fees, the refund policy of the Resource Stewardship shall apply.</b>	

**Notes:**

- [1] These fees will be charged only when this review element is not covered as part of another permit or application review.
- [2] Fees listed are maximum allowed. Area of Special Concern boundaries, fees and activities within the area will be established by Board of Health resolution.
- [3] A preliminary design is used for individual lot analysis for the purpose of on-site sewage disposal review. It is used when specific detail is necessary to determine feasibility of lots within proposed subdivisions. It is not considered a formal permit application.
- [4] The health officer may review land-use projects that could have health hazards of groundwater or other water quality impacts.
- [5] Fees Authorized by Ordinance H-6-2012, H-4-2013 and Ordinance 14944