



**THURSTON COUNTY**  
**WASHINGTON**  
 SINCE 1852

**Thurston County  
 Public Health & Social Services Department**

Environmental Health Division  
 2000 Lakeridge Drive SW  
 Olympia, WA 98502-6045  
 (360) 786-5455

Personal Health Division  
 412 Lilly Road NE  
 Olympia, WA 98506-5132  
 (360) 786-5581

Social Services Division  
 412 Lilly Road NE  
 Olympia, WA 98506-5132  
 (360) 786-5585

**Request for Public Documents**

Please provide the following information in order for your request for public documents to be processed. There may be a charge to provide copies of the requested documents. You will be notified in advanced, if a fee will be charged.

**REQUESTED BY:**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Agency / Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Description of Documents Requested (be specific): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*I certify that any list of individuals obtained through this request will not be used for commercial purposes.*

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

(Staff Use Only)

Number of Copies: \_\_\_\_\_

Records Copied: \_\_\_\_\_

Section Supervisor Approval:

Charge per Copy: Qty \_\_\_\_ X 15¢

\_\_\_\_\_

\_\_\_\_\_  
 Signature

Total Charges: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
 Date

\_\_\_\_\_

\_\_\_\_\_