1) Introductions

Nicky Upson, TC-EH
Rachel Laderman, TC-EH
Gerald Tousley, TC-EH
Mike Williams, Williams Group
Leslie Morris, Ecology HWTR-SWRO
Al Salvi, Ecology Solid Waste Dept MRW
Dan Smith, City of Tumwater Water Resources
Ken Butti, Lott Alliance
Chris Grabowski, City of Olympia Code Compliance
Jane Mountjoy-Venning, TC-EH
Liz Hoenig, City of Olympia Water Resources
Tami Ramsey, Dept of Ecology
Art Starry, TC-EH

2) Review & Comment on Meeting Materials

a) Minutes from 9/18
   There were no comments

b) Guiding Principles
   Approved with no comments

c) Education Goals & Objectives
   Approved with no comments

d) Waste Collection Goals & Objectives - Review

To see the goals and objectives referred to throughout these notes, see:

WasteCollG&O_Final.pdf

Goals 1, 2, 3: There were no comments. However, based on comments received during discussion of the Small Business Technical Assistance Goals and Objectives, Goal 2 was revised to read as follows:

Increase the per capita percentage of hazardous waste properly managed that cannot be prevented through waste reduction in the first place.

Goal 4: There were two version presented:
Reduce chemical exposures to protect individuals and workers involved in municipal operations.

and
Protect public health through actions that reduce exposure to chemicals in the community.

The group agreed to the latter version.

**Goals 5, 6, 7:** There were no comments.

**Objectives**

**Objectives 1, 2:** There were no comments.

**Objective 3:** Continue operating the used-oil collection site network program, establishing new collection sites when possible.

There was some discussion around this objective as it relates to others. For example, Objective 1 indicates that we will assess ways to run collection events and the HHW fixed facility more efficiently to reduce long-term costs. Liz raised the question whether we should look at ways to operate the used oil collection program more efficiently. In response, Nicky indicated that the program operates with .2 FTEs and that there really isn’t much room to cut. Since the program relies on private sites to host the tanks, we are limited in the amount that we can do. Leslie asked what the incentives are for businesses to host tanks. Gerald said that they are offered advertising of their site and the potential for additional traffic to their location as a result.

The group agreed to keep Objective 3 as written.

**Objective 4, 5:** There were no comments.

**Objective 6:** Continue to update and practice the emergency disaster plan for assessing potential public health problems associated with disasters, collecting hazardous waste, responding to incidents of contamination, and determining how emergency response services will be funded.

Al raised the issue of identifying potential collection sites based on the location of potential disasters as a component of the disaster plan. Doing this would enable the responders to set up a response more quickly. There are also some lessons learned from the county’s flood response that should be incorporated into the plan. Gerald indicated that he agreed and hopes to have an opportunity to work on this soon.

**Revised Objective 6:** Continue to update and practice the emergency disaster plan for assessing potential public health problems associated with disasters, including identifying potential sites for collecting hazardous waste, responding to incidents of contamination, and determining how emergency response services will be funded.

Tami asked about the process of establishing goals and objectives and stated that she felt it was important to begin the process with where you are, followed by where you want to
be and assessing the differences between those, then coming up with the goals and objectives. She stated that for people who don’t generally deal with these issues on a day-to-day basis, they wouldn’t have the background needed to make those types of decisions.

Liz said that early in the process we provided overviews of the programs and what we have done. She said that spreadsheets for data available were provided. The plan has been the roadmap for what has been done for the last 10 years and it has been followed fairly closely. Now, we are looking at what needs to be tweaked and what needs to be looked at more closely.

**Objectives 7, 8, 9:** There were no comments

3) **Funding Review – Technical Assistance & Enforcement**

Gerald provided a review of the SQG and Enforcement funding for 2008. He mentioned that base level funding does not fund the program to its fullest extent. The majority of program is funded through a Water and Waste Management transfer. This funding is for the first year of a two year grant.

4) **Small Business Technical Assistance**
   a) **Goals & Objectives**

**Goal 1:** This was a repeat from other Goals sections. Goal 1 was changed to reflect the same changes that were made to the previous goals:

> Protect ground water, air, surface water, soils, and sediments from hazardous waste contamination.

**Goal 2:** There were no comments.

**Goal 3.** This is a repeated goal. However, there was some discussion about what the percentage of hazardous waste collected reflects. Gerald said that we could compare the amount brought in versus the increase in population. The group agreed that we would use the per capita percentage of hazardous waste collected on an annual basis.

Tami brought up the example of silver recovery; the silver-laden waste cannot be prevented through waste reduction, so rather than have it go down the drain, the amount of hazardous waste that has been properly managed has increased. Ken indicated that LOTT has the documentation to show a significant reduction in the amount of silver coming into the system as a result of the program.

**Goal 3 was revised as follows:** *Increase the per capita percentage of hazardous waste properly managed that cannot be prevented through waste reduction in the first place.*

**Goals 4, 5, 6** will be reworded to reflect the same changes made in previous sections.
Goal 4: Reduce the amount of hazardous material that is improperly stored, improperly disposed, or accidentally spilled into the environment.

Goal 5: Reduce damage to collection and transfer vehicles, disposal equipment, and disruption of treatment facilities by ensuring hazardous waste is kept out of these facilities or systems.

Goal 6: Reduce potential for causing publicly owned waste management facilities such as waste transfer stations, wastewater treatment plants and storm water facilities to exceed pollutant discharge limits.

Al raised the issue of adding an additional goal that would set disposal prices for businesses at HazoHouse to ensure that those costs cover the cost of disposal to the County. There was agreement that this should be included as a goal.

Goal 7: Revise ordinance to assess costs of rate schedule for SQG businesses on a regular basis to ensure that those costs cover the cost of disposal to the county.

Objectives

Objective 1: There were no comments.

Objective 2: Gerald mentioned that the technical assistance group does not publish guidebooks. Liz suggested that we revised to say something more general like provide information or resources. Objective 2 was revised as follows:

Continue to provide information that explains available services, laws, and environmental impacts of improper disposal in accessible formats.

Objective 3: There was discussion about IMEX and whether we want to continue to promote it. It is a materials exchange, similar to Swap Shop, however on a much larger scale. In addition, the materials on IMEX cost money. The group agreed that they wanted to continue to promote the idea of materials exchange to keep wastes out of the collection system or from being improperly disposed. The objective was revised to read as follows:

Continue promoting the use of commercial waste exchanges.

Objective 4: There were no changes.

Objective 5: The group agreed that rather than “individual responsibility” the objective should say “businesses’ responsibility” since the focus of this section is small business technical assistance, and further that it should include EPP.
Increase understanding of businesses’ responsibility for proper selection, environmentally preferred purchasing, least toxic alternatives and processes, and use, storage and disposal of hazardous products.

**Objective 6:** There was discussion about how the county achieves this goal and whether we can really speak about insurance rates. The group felt that it was important to include the negative impacts on public health in the objective.

*Increase understanding of the negative impacts contamination has on property values, public health and clean-up liability.*

**Objective 7:** Since the county has already established methods for identifying new businesses, it was agreed by the group that the focus of this objective should be to improve those methods and further to identify businesses that have changed their status.

*Improve methods for identifying and reaching new businesses, businesses that change location and businesses that change status.*

**Objective 8:** The group agreed that since there is already a technical assistance campaign that addresses businesses within wellhead protection areas, the focus here would be to maintain those programs.

*Maintain an ongoing technical assistance inspection program for businesses in wellhead protection areas.*

**Objective 9:** There was discussion that the community development departments might not be the departments that issue business licenses and building permits throughout the jurisdictions, so we should broaden the language to indicate “those jurisdictional departments,” and that we should work to strengthen those ties.

*Strengthen partnerships with jurisdictional departments that issue business licenses and building permits to provide hazardous waste information early in the licensing or permitting process.*

The question was asked whether to include an objective that states that the county would take advantage of joint efforts with other agencies when offering technical assistance. The group agreed that there would be benefit to this, but that it was something that could not be combined with Objective 9.

**Objective 10:** Establish partnerships with local, state and regional jurisdictions and agencies to provide coordinated and expanded technical assistance outreach.

A draft of the Small Business Technical Assistance Goals and Objectives can be printed from the attached file: SmallBusTechAsstG&O.pdf
5) Enforcement
   a) Goals and objectives

Goals

Goal 1: The question was raised whether the Critical Areas Ordinance requires a spill plan or not. It is not a part of the Nonpoint Source Pollution Ordinance but is required by the Critical Areas Ordinance. For that reason, the group agreed that the Critical Areas Ordinance should be included in Goal 1:

Maintain a high rate of compliance with the Nonpoint Source Pollution Ordinance and the Critical Areas Ordinance.

There was discussion about Goals 2 and 3 and whether they were needed or if they were implied by Goal 1. The group agreed that there was no need to include Goals 2 and 3.

Goal 4: Gerald indicated that this is misleading because the county can’t simply go in and clean up a piece of property. The goal was rewritten as follows:

Facilitate the clean-up of contaminated sites.

Objectives

Objectives 1, 2: There were no comments.

Objective 3: The objective was rewritten as follows:

Improve regulatory coordination and communication among local, regional and state agencies.

Objective 4: There was discussion about whether the county had established a tracking system. Art indicated that the county has done this, so it’s more a matter of improving. The objective was rewritten as follows:

Assess and improve as necessary the linked enforcement tracking systems (AMANDA) with other county ordinances.

New Objectives:
There was discussion about adding goals 2 and 3 from the enforcement section as objectives here.

Objective 5: Ensure that hazardous wastes and materials are stored properly.

Objective 6: Reduce illegal disposal of hazardous wastes and materials.
b) Article 6

There was discussion about the Nonpoint Source Pollution Ordinance. Gerald said the bottom line is don’t spill anything and use a proper facility. The question was raised whether the ordinance implies that you have to take hazardous waste/materials to a facility. Chris said the net result of having “intentionally or negligently” in there means ignorance of the law and processes are no excuse. You have a legal requirement to comply with those practices.

Leslie asked what type of effort would be required to update the ordinance because there is some out of date information in it. Art replied that the problem is getting on the prosecutor’s schedule and running it through the Board. They just need to know that’s what they want to do and it would take some time since the prosecutor’s office is very busy.

Gerald said maybe part of the plan could be to revisit Article 6. Ken asked if air should be included in the language. Art replied that if it’s not being discharged or washed away but it’s evaporating or going to dust then you can’t enforce it. However, Gerald said they could get creative and enforce it if they need to and would discuss adding air if they decide to reopen the article. Wording to allow for revision of the Nonpoint Source Pollution Ordinance was added to Objective 1.

6) Program Evaluation was tabled until the next meeting.

7) Adjourn