



Thurston County Resource Stewardship
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Supplemental Application
BOUNDARY LINE ADJUSTMENT/LOT CONSOLIDATION

STAFF USE ONLY	DATE STAMP
<p style="font-size: 48pt; font-weight: bold; color: gray;">LABEL</p> <p>PLEASE NOTE: ALL APPLICATIONS AND SITE PLANS MUST BE COMPLETED IN BLACK OR BLUE INK <u>ONLY</u></p>	
	Intake by: _____

This application form cannot be submitted alone. In addition to this form, a complete application package includes:

Applicant Use	SUBMITTAL CHECKLIST	Staff Use Only
<input type="checkbox"/>	Master Application.	<input type="checkbox"/>
<input type="checkbox"/>	Applicable processing fees. <i>Refer to current fee schedules. Depending on the adopted fee structure, additional fees may occur if base hours/fees at intake are exhausted.</i>	<input type="checkbox"/>
<input type="checkbox"/>	Site plan (site plan checklist attached): One (1) map on 8.5" x 14" sheet (template attached) - OR- four full-size map copies no larger than 18" x 24" and one reproducible copy on 11" x 17" sheet (If submitting full-size map copies a Mylar will be requested prior to recording).	<input type="checkbox"/>
<input type="checkbox"/>	Original copy of new legal descriptions.	<input type="checkbox"/>
<input type="checkbox"/>	Original legal descriptions, if applicable.	
<input type="checkbox"/>	Original copy of Completed Declaration of Boundary Line Adjustment and Covenant Form with notarized signatures of all persons having ownership interest in the parcels.	<input type="checkbox"/>

PROJECT TYPE: Boundary Line Adjustment Lot Consolidation

LOT SIZE BEFORE AND AFTER BOUNDARY LINE ADJUSTMENT:
 (Use Sq. Ft. if less than 5 Acres; Use Acres if greater than 5 Acres)

	Lot Area Before	Lot Area After
PARCEL A	_____	_____
PARCEL B	_____	_____
PARCEL C	_____	_____
PARCEL D	_____	_____
PARCEL E	_____	_____

UTILITIES

Water Supply:

Existing: Single Family well Two party well Group B Well Public Utility

Name of water system: _____

Proposed: Single Family well Two Party well Group B Well Public Utility

Name of water system: _____

Is water system located/proposed on-site? _____ If no, provide tax parcel number of the property the water system is located or proposed on _____. A note referencing the off-site water system and parcel number shall be made on the map.

Are there any off-site water supplies within 200 feet of the property? Yes No

How was this verified? _____

Sewage Disposal:

Existing: Single Family Septic System Community Septic System

Public Utility Name of Public Utility: _____

ACCESS:

Existing New Public Road Private Road

Private or Public Road Name: _____

If property is accessed by a private road, how many other parcels have access by this road (include vacant parcels)? _____

CRITICAL AREAS:

Water on or within 300' of property: None Salt River/Creek Lake/Pond Wetland Ditch

Name of body of water: _____

Has the property ever flooded? No Do not know Yes, when? _____

Slopes greater then 30% Yes No

Are there any other Critical Areas? (e.g. oak trees, eagle's nest, high ground water, wetlands, etc.) Yes No

If yes, describe: _____

**BOUNDARY LINE ADJUSTMENT
 SUPPLEMENTAL AND SITE PLAN REQUIREMENT CHECKLIST**

This application shall contain and/or address the following in a clear, accurate and intelligible form. Submit this checklist with your application. Check the box for each item addressed. Provide an explanation for any unchecked item.

Applicant Use	Supplemental and Site Plan Requirement Checklist	Staff Use Only
<input type="checkbox"/>	1. The project site must be identified in the field by posting an identification sign visible from the access road and by flagging the property corners and the center of the driveway/road access location. The purpose of the sign is for project identification rather than public notification. The sign and flagging are provided by Thurston County and can be obtained at the Permit Assistance Center.	<input type="checkbox"/>
<input type="checkbox"/>	2. One (1) map on 8.5" x 14" sheet (template attached) -OR- four full-size map copies no larger than 18" x 24" and one reproducible copy on 11" x 17" sheet which shall contain the following:	<input type="checkbox"/>
<input type="checkbox"/>	a. All information drawn to scale (standard engineer scale).	<input type="checkbox"/>
<input type="checkbox"/>	b. A north arrow, map scale, date and site address.	<input type="checkbox"/>
<input type="checkbox"/>	c. Label all parcels with a capital letter beginning with "A".	<input type="checkbox"/>
<input type="checkbox"/>	d. Identify old and new property lines of entire ownership with old property lines shown as dashed lines and proposed new property lines shown as solid lines.	<input type="checkbox"/>
<input type="checkbox"/>	e. Property line dimensions for <u>all</u> property lines.	<input type="checkbox"/>
<input type="checkbox"/>	f. The location of all existing structures, including, but not limited to, mobile homes, houses, sheds, garages, barns, fences, culverts, bridges, and storage tanks.	<input type="checkbox"/>
<input type="checkbox"/>	g. Setback distances from all property lines (or road access easements) to all existing buildings.	<input type="checkbox"/>
<input type="checkbox"/>	h. All means, existing vehicular and pedestrian ingress and egress to and from the site, such as driveways, streets and fire access roads, including existing road names and existing county and state right-of-way.	<input type="checkbox"/>
<input type="checkbox"/>	i. The location of all existing and proposed easements.	<input type="checkbox"/>
<input type="checkbox"/>	j. The location of any area protected by covenant for water supply sources.	<input type="checkbox"/>
<input type="checkbox"/>	k. The location of all existing public and on-site utility structures and lines, such as on-site septic tanks, drainfields, reserve areas, water lines, wells and springs.	<input type="checkbox"/>
<input type="checkbox"/>	l. If a building site that is unencumbered by critical areas is not apparent on each lot, then the location of any existing critical areas or buffers affecting the subject parcels, both on-site and on adjacent parcels, including, but not limited to, shorelines, wetlands, streams, flood zones, lakes, steep slopes and special habitats must be shown. Off-site information obtained from available County mapping is sufficient. A building site must contain sufficient area and width to accommodate a residence and normal accessories, including a water source, sewage system, driveway and garage.	<input type="checkbox"/>
<input type="checkbox"/>	m. For undeveloped parcels only, include topographic information based on available County two (2) foot contour maps. The topographic information may be generalized to the smallest, even-numbered contour interval that is legible in areas of steep slopes where two-foot contour lines would otherwise be illegible to read.	<input type="checkbox"/>
<input type="checkbox"/>	n. If parcels are part of a previous subdivision or boundary line adjustment, show the previous lot identifier on each parcel in a dashed or dotted format (e.g., Lot 1 of SS-800; Parcel A of BLA-800).	<input type="checkbox"/>

Applicant Use	Supplemental and Site Plan Requirement Checklist	Staff Use Only
<input type="checkbox"/>	o. Vicinity sketch, at a scale of not less than three (3) inches to the mile, indicating the boundary lines and names of adjacent developments, streets and boundary lines of adjacent parcels, and the relationship of the proposed development to major roads and highways.	<input type="checkbox"/>
<input type="checkbox"/>	p. Include address, city, state, and zip code on face of map for each lot proposed.	<input type="checkbox"/>
<input type="checkbox"/>	q. Include new acreage and square footage within each parcel.	<input type="checkbox"/>
<input type="checkbox"/>	3. Original copy of new legal descriptions for each affected parcel prepared by either a title company or licensed surveyor. A survey is not required; however, if a surveyor prepares the map and legal description, include a survey stamp and surveyor's signature on both. If the new legals are provided on the survey map, they do not have to be submitted on the attached Legal Description form.	<input type="checkbox"/>
<input type="checkbox"/>	4. Original legal descriptions for each affected parcel, if preparing the map on 8.5" x 14" sheet.	<input type="checkbox"/>
<input type="checkbox"/>	5. Original copy of Completed Declaration of Boundary Line Adjustment and Covenant Form with notarized signatures of all persons having ownership interest in the parcels. The notary stamp shall be located so that it is outside the one inch margin of the Declaration.	<input type="checkbox"/>

FORMAT FOR ALL RECORDED DOCUMENTS AND MAP

The format for all recorded documents, including Declaration of Boundary Line Adjustment and Covenants, legal descriptions, and maps, must meet the Auditor's Office requirements for recording documents. Recording requirements can be located on the Auditor's website at <http://www.co.thurston.wa.us/auditor/Recording/CoverSheets.htm>.

If recorded documents and map are not correctly formatted per the above instruction, the Auditor's Office cannot accept them for filing. Forms for the Declaration of Boundary Line Adjustment and Covenants, legal descriptions and sample map are attached.