



Thurston County Resource Stewardship
 2000 Lakeridge Dr. S.W. Olympia, WA 98502
 (360)786-5490 / (360)754-2939 (Fax)
 TDD Line (360) 754-2933
 Email: permit@co.thurston.wa.us
www.co.thurston.wa.us/permitting

Supplemental Application PRESUBMISSION CONFERENCE

STAFF USE ONLY	DATE STAMP
<h1 style="font-size: 48px; color: #ccc; margin: 0;">LABEL</h1> <p style="text-align: center; margin: 10px 0;">PLEASE NOTE: ALL APPLICATIONS AND SITE PLANS MUST BE COMPLETED IN BLACK OR BLUE INK <u>ONLY</u></p>	<p style="margin: 0;">Intake by: _____</p>

This application form cannot be submitted alone. In addition to this form, a complete application package includes:

Applicant Use	SUBMITTAL CHECKLIST	Staff Use Only
<input type="checkbox"/>	Master Application.	<input type="checkbox"/>
<input type="checkbox"/>	Applicable processing fees. <i>Refer to current fee schedules. Depending on the adopted fee structure, additional fees may occur if base hours/fees at intake are exhausted.</i>	<input type="checkbox"/>
<input type="checkbox"/>	Site plan drawn to scale (standard engineer scale) on an 8 ½" X 11" or 11" x 17" sheet.	<input type="checkbox"/>
<input type="checkbox"/>	Site plan requirement checklist.	<input type="checkbox"/>

ZONING JURISDICTION

- Rural County Zoning _____
 Lacey UGA Zoning _____
 Tumwater UGA Zoning _____
 Olympia UGA Zoning _____
 Grand Mound UG Zoning _____

DETAILED DESCRIPTION OF THE PROJECT (Use separate sheet if necessary)

PROJECT INFORMATION

UTILITIES:

Water Supply:

Existing: Single Family well Two party well Group B Well Public Water System

Name of public water system: _____

Proposed: Single Family well Two Party well Group B Well Public Water System

Name of public water system: _____

Is water system located/proposed onsite? _____ If no, provide tax parcel number of property the water system is located or proposed on _____

Are there any off-site water supplies within 200 feet of the property? Yes No

How was this verified? _____

Sewage Disposal:

Existing: Single Family Septic System Community Septic System (Serves more than one home)

Public Utility Name of Public Utility _____

Proposed: Single Family Septic Systems Community Septic System

Public Utility Name of Public Utility _____

Are the test holes dug? Yes No If No, explain _____

Is sewage system located/proposed onsite? _____ If no, provide tax parcel number of property the system is located or proposed on _____

ACCESS:

Existing New Private Road Public Road

Name of road or street from which access is or will be gained _____

How many other parcels have access by this road? _____
(Include vacant Parcels)

CRITICAL AREAS:

Water on or within 300' of property: None Salt River/Creek Lake/Pond Wetland Ditch

Name of water body: _____

Has the property ever flooded? No Do not know Yes, when? _____ (If yes, show area on site plan)

Slopes greater than 30%? Yes No

Are there other Critical Areas? (e.g. oak trees, eagle's nest, high ground water, etc.) Yes No

If yes, describe: _____

ADDITIONAL PROJECT INFORMATION FOR NON-RESIDENTIAL PROPOSALS

1. What are the hours of operation? _____
2. What are the days of operation? _____
 Monday Tuesday Wednesday Thursday Friday Saturday Sunday
3. What is the total number of employees engaged in the business? _____
4. Does the owner/operator of the proposed business reside on the property where the business is located?
 Yes No
5. Are customers expected to visit the site? Yes No If no, skip to No. 8
6. What is the average number of customers visiting the site? per day _____ per week _____
7. Are parking spaces being provided? Yes No If yes, how many _____
8. Will this proposal generate noise? Yes No If yes, describe the noise that will be generated

9. Will there be any outside storage of materials or equipment? Yes No If yes, describe in detail what will be stored outside

10. Are any vehicles involved in the business? Yes No If yes, list the type of vehicle and how many?

11. Is a sign proposed? Yes No If yes, how many and what type (wall sign, monument sign, other)?

12. Is the use proposed within an accessory structure? Yes No If yes, what is the square footage of the accessory structure? _____
13. What is the gross square footage of the existing non-residential buildings? _____
14. What is the gross square footage of the total finished project? _____
15. What is the square footage of existing impervious area? _____ Impervious area means pavement (compacted gravel, asphalt and concrete), roofs, revetments, or any other man-made surface which substantially impedes the infiltration of precipitation.
16. What is the total square footage of impervious area after the finished project? _____

Presubmission Conference Site Plan Checklist

The site plan shall contain and/or address the following in a clear, accurate and intelligible form. Submit the checklist with your application.

Applicant Use		Staff Use Only
<input type="checkbox"/>	1. The project site must be identified in the field by posting an identification sign visible from the access road and by flagging the property corners and the center of the driveway/road access location. The purpose of the sign is for project identification rather than public notification. The sign and flagging are provided by Thurston County and can be obtained at the Permit Assistance Center.	<input type="checkbox"/>
<input type="checkbox"/>	2. The site plan shall be drawn to scale (standard engineer scale) on an 8 ½" X 11" or 11" x 17" sheet. If larger size maps are submitted, also provide one copy of a reduced map. The site plan shall depict the following:	<input type="checkbox"/>
<input type="checkbox"/>	a. The property boundaries and property boundary dimensions of the entire property.	<input type="checkbox"/>
<input type="checkbox"/>	b. The location and height of all existing and proposed structures, including, but not limited to, mobile homes, houses, sheds, garages, barns, fences, culverts, bridges, storage tanks, retaining walls, decks and porches. Include square footage of each structure.	<input type="checkbox"/>
<input type="checkbox"/>	c. Setback distances from all property lines (or road easements) to all existing and proposed buildings	<input type="checkbox"/>
<input type="checkbox"/>	d. The location of all existing and proposed wells, septic tanks, drainfields, reserve areas.	<input type="checkbox"/>
<input type="checkbox"/>	e. All means, existing and proposed, vehicular and pedestrian ingress and egress to and from the site, including driveways, streets, fire access roads, including existing and proposed road names and existing county and state right of way.	<input type="checkbox"/>
<input type="checkbox"/>	f. For non-residential projects, the location of proposed parking, landscaping and outside storage areas.	<input type="checkbox"/>
<input type="checkbox"/>	g. The location of any existing critical areas or buffers affecting the site, both on-site and on adjacent properties, including but not limited to shorelines, wetlands, streams, flood zones, steep slopes, high groundwater and special habitats.	<input type="checkbox"/>
<input type="checkbox"/>	h. Directions to the site.	<input type="checkbox"/>
<input type="checkbox"/>	i. Contours or other demonstration of slopes.	<input type="checkbox"/>
<input type="checkbox"/>	j. All existing vegetation proposed to remain and areas of proposed landscaping, including location and type	<input type="checkbox"/>