1. **Call to Order**

Commissioner Lyman, followed by introductions of the Thurston County Planning Commission members, called the meeting to order at 7:00 p.m.

a. **Attendance**

**Thurston County**

Members Present: Bob Bower, Liz Lyman, Craig Ottavelli, Liz Kohlenberg, Mark Lovrien, Tom Cole, Margaret Paradise, Joyce Roper, George Darkenwald.

Members Absent: None

Staff Present: Mark Swartout, Fred Knostman, Nancy Pritchett, Cami Olson, Michael Welter, Kevin Dragon, Scott Schimelfenig, Dale Rancour, Jim Wilcox, Gary Murrow, Cindy Wilson

b. **Approval of Agenda**

*Commissioner Paradise moved to approve the agenda. Commissioner Cole seconded. The agenda was approved.*

c. **Approval of the July 2, 2003 Minutes**

Commissioner Ottavelli asked that Item 3A5 be changed for clarification.

Commissioner Ottavelli asked that Item 3A5c include the issue that had been discussed concerning the fiscal impacts and the channeling of local revenue.

Commissioner Roper asked that Item 3A6 reflect that she had voted no.

*Commissioner Cole moved to approve the amended July 2, 2003 minutes. Commissioner Bower seconded. Motion carried.*

d. **Approval of the July 16, 2003 minutes**

Commissioner Bower moved to approve the July 16, 2003 minutes. Commissioner Lovrien seconded. Motion carried.
2. Public Communication

None.

3. Briefing/Set Hearing: Capital Facilities Plan

Mark Swartout gave a brief description of the CO-5, Annual Comprehensive Plan Amendment for Chapter 6, Capital Facilities Plan. Mr. Swartout stated that he will ask the Planning Commission to set a hearing on this topic at the end of the discussion.

Mr. Swartout began his presentation by giving a brief overview of the Thurston County Parks Capital Facilities 6 year plan. Mr. Swartout introduced Michael Welter, Thurston County Development Services and Parks Department Director. Mr. Welter answered questions from the Planning Commissioners. Commissioner Roper stated that the standardization of the subjective criteria for ratings in the Capital Facilities Plan is not clear. Mr. Welter explained that the ratings label for “excellent” is given to the brand new facilities and the rating of “good” is given to facilities that at some point will need some investment.

Mr. Swartout gave a brief overview of the Stormwater and Sewer and Water 6 year Capital Facilities plan and introduced Kevin Dragon, Water and Waste Management. Mr. Dragon answered questions from the Planning Commissioners. Commissioner Roper asked Mr. Dragon why the shellfish planning for the peninsulas is not scheduled to be looked at in the near future. Mr. Dragon explained that this item is not a priority at the moment but will be reviewed at some point in the future. Mr. Dragon indicated that he could come back and update the Planning Commission on the topic of stormwater maintenance. The Planning Commission agreed that this would be helpful.

Mr. Swartout gave a brief overview of the Solid Waste 6 year plan and introduced Scott Schimelfenig, Water and Waste Management. Mr. Schimelfenig answered questions from the Planning Commissioners.

Mr. Swartout gave a brief overview of the Transportation Facilities 6 year plan and introduced Dale Rancour, Roads and Transportation Department. Mr. Rancour answered questions from the Planning Commissioners. Commissioner Bower asked that the CFP include projects that address blocking culverts in salmon streams and reflect the prioritization of these projects.

Mr. Swartout gave a brief overview of the County Buildings 6 year plan and introduced Jim Wilcox, Central Services Department Director. Mr. Wilcox answered questions from the Planning Commissioners.

Mr. Swartout and the Planning Commission decided that Mr. Swartout will put together information concerning water rights for a briefing to the Planning Commissioners at the regular meeting on October 1, 2003.

Commissioner Cole moved to set a public hearing on the CO-5, Annual Comprehensive Plan Amendment for Chapter 6, Capital Facilities Plan on September 17, 2003 at 7:00 p.m. in Room 152 of Building One of the Thurston County Courthouse. Commissioner Kohlenberg seconded. Motion carried.

4. Briefing: SEPA

Cindy Wilson, Thurston County Development Services Department, briefed the Planning Commissioners on
the SEPA process, discussing the different types of SEPA, the criteria and exemptions of the SEPA process. Ms. Wilson answered questions from the Planning Commissioners.

5. **Discussion: Changing meeting time from 7:00 p.m. to 6:30 p.m.**

The Planning Commissioners agreed to change the Regular Meeting time to 6:30 p.m. The Planning Commissioners agreed to not change the Public Meeting time of 7:00 p.m. Mr. Knostman explained that the Rules of Procedure for the Planning Commission will be changed to reflect the new meeting times.

The next Regular Meeting of the Planning Commission will begin at 6:30 p.m.

6. **Calendar**

Nancy Pritchett stated that the September 3, 2003 Regular Meeting has only one item on the agenda and asked the Planning Commission if they would like to meet for that meeting. **The Planning Commission decided to cancel the September 3, 2003 meeting.**

Commissioner Lyman stated that she would like to invite Stuart Glasoe of the Puget Sound Action Team to the September 17, 2003 meeting for a discussion concerning the problems impacting shellfish growing areas. Commissioner Lyman referred to an ongoing study on Urbanization and Shellfish that is being conducted at the University of Washington. It was decided that this item will be added to the Agenda for the September 17, 2003 meeting after the public hearing.

7. **Adjourn**

The meeting adjourned at 10:20 p.m.

Liz Lyman, Chair
Mark Lovrien, Vice Chair
<table>
<thead>
<tr>
<th>DATE OF REQUEST</th>
<th>ISSUE/REQUEST</th>
<th>AUTHOR</th>
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</thead>
<tbody>
<tr>
<td>March 19, 2003</td>
<td>Mr. Sonnen will gather additional information concerning no-cost presentations of a county Plan by consulting firms</td>
<td>Commissioner Ottavelli</td>
</tr>
<tr>
<td>April 2, 2003</td>
<td>Mr. Sonnen will check the state lists for the status and habitat requirements of the three birds suggested to be added to 20.33.080, Item 1d1 of the “Wireless Communication Facilities and Antenna Support Structures, Proposed Amendments to the Thurston County Zoning Code” document.</td>
<td>Planning Commissioners</td>
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