MINUTES

Wednesday, August 18, 2004 Regular Meeting

1. **Call to Order**

Commissioner Lyman, followed by introductions of the Thurston County Planning Commission members, called the meeting to order at 7:00 p.m.

   a. **Attendance**

**Thurston County**

Members Present: Liz Lyman, Tom Cole, Joyce Roper, George Darkenwald, Bob Bower, Liz Kohlenberg, Craig Ottavelli, Chris Lane and Margaret Paradise.

Members Absent: none

Staff Present: Nancy Pritchett, Mark Swartout, John Sonnen, Michael Welter, Doug Bramlette, Les Olson, Kerry Hibdon, Dotty Tryk, Kevin Dragon, Scott Schimelfeneg and Cami Petersen

b. **Approval of Agenda**

Commissioner Lyman stated that agenda item 5, the briefing on Riparian, will be postponed until August 25, 2004.

**Commissioner Cole moved to approve the Agenda. Commissioner Bower seconded. The Agenda was approved as amended.**

c. **Approval of Minutes and Tapes**

Commissioner Lyman explained that the new process for providing changes to the minutes has not been effective for staff, therefore the process for making changes and accepting the minutes will be as follows: a hard copy of the minutes will be mailed to the Planning Commission in the regular meeting packets and any discussion and approval will occur at that scheduled meeting. The Planning Commission was reminded that grammatical changes will not be dwelled upon and changes to be made to the minutes will be primarily substantive.

The July 28, 2004 and August 4, 2004 minutes will be approved at the September 1, 2004 meeting.
The Planning Commission welcomed Chris Lane who has been appointed to fill the vacant seat in District One.

2. **Public Communication**

None

3. **Briefing/Set Hearing: Capital Facilities Plan**
   
   Staff: Mark Swartout

Mark Swartout addressed the Planning Commission on the annual update of Chapter 6 of the Thurston County Comprehensive Plan, Draft Capital Facilities Plan 2005 – 2010. Mr. Swartout provided the Planning Commission with a PowerPoint presentation and a corresponding handout for their review. Mr. Swartout stated that he will ask the Planning Commission to set a public hearing on the Capital Facilities Plan for September 15, 2004, at the end of the presentation.

Mr. Swartout began his presentation by giving a brief overview of the Thurston County Parks Capital Facilities 6 year plan. Mr. Swartout introduced Michael Welter, Thurston County Development Services and Parks Department Director. Mr. Welter answered questions from the Planning Commissioners.

Mr. Swartout gave a brief overview of the Solid Waste 6 year plan and introduced Scott Schimelfenig, Water and Waste Management. Mr. Schimelfenig answered questions from the Planning Commissioners.

Mr. Swartout gave a brief overview of the Stormwater Facilities 6 year Capital Facilities plan and introduced Kevin Dragon, Water and Waste Management. Mr. Dragon answered questions from the Planning Commissioners.

Mr. Swartout gave a brief overview of the Sewer and Water 6 year plan. Kevin Dragon answered questions from the Planning Commissioners.

Mr. Swartout gave a brief overview of the Transportation Facilities 6 year plan and introduced Lester Olson, Roads and Transportation Department Director, and Doug Bramlett, Roads and Transportation Department. Mr. Olson and Mr. Bramlett answered questions from the Planning Commissioners.

Swartout gave a brief overview of the County Buildings 6 year plan and introduced Dotty Tryk, Assistant Chief Administrative Officer. Ms. Tryk answered questions from the Planning Commissioners.

**Commissioner Cole moved to set a public hearing on the CO-2, Annual Comprehensive Plan Amendment for Chapter 6, Capital Facilities Plan on September 15, 2004 at 7:00 p.m. in Room 152 of Building One of the Thurston County Courthouse.** Commissioner Kohlenberg
seconded. Motion carried.

4. **Briefing: Critical Areas - Flooding**  
   Staff: John Sonnen, Kevin Dragon, Les Olson, Doug Bramlett

Mr. Sonnen began the discussion of the Comprehensive Plan chapter titled: Flood and Channel Migration Hazards, draft in progress, August 9, 2004. Mr. Sonnen, Mr. Dragon, Mr. Olson and Mr. Bramlett answered questions of the Planning Commissioners.

5. **Staff Updates**

None.

6. **Miscellaneous**

Commissioner Lyman asked that the Planning Commission members email her suggested topics for the upcoming Planning Commission Retreat scheduled for September 18, 2004. Commissioner Lyman stated that she will create an agenda for the retreat and provide to the Planning Commission prior to the gathering.

Commissioner Lyman stated that there is a subcommittee meeting concerning the recent Hearing Examiner decision that allowed an addition to a manufactured home located in the 100-year flood plain of Scatter Creek/Chehalis River. (Project No. 2003102422, Kelly Bollinger, Decision issued January 5, 2004).

7. **Calendar (Tentative)**

Who will be unable to attend the following:

**August 25, 2004** - George Darkenwald

**September 1, 2004** – all are available

7. **Adjourn**

The meeting adjourned at 10:00 p.m.

Liz Lyman, Chair  
Tom Cole, Vice Chair
<table>
<thead>
<tr>
<th>DATE OF REQUEST</th>
<th>ISSUE/REQUEST</th>
<th>AUTHOR</th>
<th>STAFF</th>
</tr>
</thead>
</table>

Thurston County Planning Commission

August 18, 2004 Public Hearing