



THURSTON COUNTY
WASHINGTON
SINCE 1852

BOARD OF COUNTY COMMISSIONERS
OFFICE OF PROGRAM AND BUDGET DEVELOPMENT

COUNTY COMMISSIONERS
Cathy Wolfe
District One
Diane Oberquell
District Two
Kevin J. O'Sullivan
District Three

Henderson Inlet Shellfish Protection District
Stakeholder Group
Meeting Notes of May 2, 2002

Present: All members except Mark Sloan
County Staff Present: Mark J. Swartout
Guests: Walt Jorgenson, Stanley Stahl, and Ken Filak

1. Commissioner Cathy Wolfe (Commission Chair) opened the meeting asking members to introduce themselves. She said that the Board considers the work of the committee as very important, will take their recommendations seriously, and thanked everyone for volunteering to undertake this important work.

2. Administrative Issues:

a. Mark explained that Ordinance #12679 expects the group to complete their task of developing long-term strategies in 18 months from the time of adoption. This sets the date to the end of June 2003. Depending upon the final recommendations either the group will dissolve or their purpose will change at that time.

The Ordinance includes the long-term strategy will include but not be limited to:

1. Defining the problem.
2. Goals and objectives to address the problem.
3. Actions necessary to address fecal contamination on Henderson Inlet.
4. A timeline for implementation.
5. Funding options, if needed, to implement the long-term strategies in the Phase 2 Work Program.

- b. Future meeting times – the group decided to meet on the third Monday of each month, from 6:30 – 8:30 PM, and will continue to meet at the County Public Health Building.
- c. Contact List – the information on the contact list was update. The group decided the contact information they wanted posted on the website was names and mailing addresses only.
- d. Chair – the group decided that they will choose a chair but would like to wait until a later meeting after getting to know each other. It was also suggested to have a Vice-Chair. The committee discussed what characteristics they would like in a chair and what

they want to chair to do.

- i. The Chair should keep the meetings on task and on time – start and end on time.
 - ii. The Chair needs to enforce the agreed upon Groundrules.
 - iii. The Chair will manage public input at the meetings.
 - iv. The Chair has the time.
 - v. The Chair needs to be experienced.
 - vi. The Chair needs to communicate to the members of the committee. (This needs to be clarified??)
 - vii. The Chair needs to be an impartial facilitator while participating in the meeting.
 - e. Groundrules – the group discussed the draft Groundrules and made the following recommendations:
 - i. Attempt to find a better word than “consensus” that reflects the concept of “informed consent”.
 - ii. Use alternative language to allowing a “minority” report.
 - iii. Add language regarding the group choosing a committee spokesperson as needed.
 - iv. Allow public comment at the beginning of each meeting and the Chair will manage additional public input during the meeting.
 - v. Add an additional groundrule “Recognize the Chair as the meeting facilitator, and assist them in performing their duties.”
3. Notebooks were distributed to each member. The Notebooks included the following information.
 - a. Shellfish Facts.
 - b. Common Questions and Answers about Shellfish Protection Districts.
 - c. The Puget Sound Action Team’s “Response Strategy for Shellfish Growing Area Downgrades in Henderson Inlet and the Nisqually Reach”.
 - d. Map of the Henderson Inlet Classification Boundaries.
 - e. Map of the Henderson Inlet Shellfish Protection District boundaries.
 - f. WDOH “Status and Trends in Fecal Coliform Pollution in Puget Sound Year 2000”.
 - g. WDOH “Commercial and Recreational Shellfish Areas of Puget Sound (May 2001)”.
 - h. Thurston County Public Health Environmental Health Division “Bacteriological Contamination Source Identification for Henderson Inlet 1999 – 2001”.
4. Discussed Agenda items for next meeting.
 - a. Introductions.
 - b. Approve draft-meeting notes.
 - c. Discuss project approach
 - i. Define problem.
 - ii. Develop timeline / work plan.
 - iii. Discuss products.
 - iv. Discuss other efforts.
 - d. Discuss choosing a chair.
 - e. Agenda items for June 17th meeting.