



THURSTON COUNTY
WASHINGTON
SINCE 1852

BOARD OF COUNTY COMMISSIONERS
OFFICE OF PROGRAM AND BUDGET DEVELOPMENT

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District Two
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Nisqually Reach Shellfish Protection District
Stakeholder Group
Meeting Notes of May 1, 2002

Present: All members were present
Staff Present: Mark J. Swartout (Thurston County)
Guests: Cami Knackstedt, Fred Michelson, Krag Unsoeld, and Zena Hartung

- I. April 24th Meeting Notes were approved.
- II. Administrative issues:
 - a. Discussed future meeting dates and Chairs.
 - i. June 5th – Donita
 - ii. June 26th – Bryan
 - iii. August 14th – Lisa
 - iv. September 4th – Linda
 - v. October 2nd – David
 - vi. November 6th – Matt
 - b. The group brainstormed a list of what they would desire in a chair. At the first meeting they decided on a rotating chair.
 - i. The Chair needs to provide order to the meetings.
 - ii. The Chair needs to keep the group on time – start and end on time.
 - iii. The Chair needs to keep the group on task.
 - iv. The Chair needs to listen.
 - v. The Chair needs to assure everyone is heard.
 - vi. The Chair needs to follow the Groundrules.
 - vii. The Chair needs to be prepared.
 - viii. The Chair needs to summarize the discussion points.
 - ix. The Chair needs to lead discuss to consensus.
 - c. The Groundrules with changes were approved.
 - d. Discussed who will be the group's Recorder. It was decided that Mark would continue as the Recorder.
 - e. Discussed whether to recommend to the Board of County Commissioners adding a

representative of the Nisqually Delta Association to the Stakeholder Group.

- i. Viewpoints were expressed on both side of the issue.
- ii. The discussion evolved into the broader issue of keeping all advocacy groups involved in the work of the committee. It was recognized by the members that the highest likelihood of the elected officials adopting as many of the groups recommendations rested with general public support of the outcomes. David offered to draft a proposal describing a process to involve informed and concerned public for the June 5th meeting.
- iii. Group decided to continue this discussion at the next meeting.

Task Assignment: Who: David Troutt
What: **Draft a proposal that describes a process to involve informed and concerned public.**

III. The group discussed developing a Timeline and Work Plan. An example of an Action Plan was presented using the following format:

<u>What (Capture Issues)</u>	<u>By Whom</u>	<u>Person or Point of Contact</u>	<u>Status</u>
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Work Product: Report issue by issue.

- Background
- Analysis
- Strategies

On Going: Capture as time goes on Issues, Concerns, and Resources.

The group recognized that other activities are going on concurrent with this project that may provide opportunities for input from the group.

Task assignment: Who: Mark Swartout
What: **A timeline of current activities will be prepared for next meeting.**

- IV. Background and historical discussion:
- a. A Chronology of Shellfish Downgrades and Water Quality Protection Efforts was distributed.
 - b. Mark went through the background material.
 - c. The group requested the Washington Department of Health, Washington Department of Ecology, Thurston County Environmental Health/ Resource Protection, and the Thurston Conservation District be invited to attend the June 5th meeting. The purpose of the agencies attendance are:
 - i. To understand more thoroughly the history of the work that has occurred with the Nisqually / McAllister Basin.
 - ii. To understand how they coordinate their activities.
 - iii. To understand future work being proposed in the area.

- V. List of future agenda items – On April 24th the group brainstormed the following list of topics for future agendas. Those with asterisks have been or continue to be discussed.
- a. * Timeline and work program.
 - b. * Background discussion – Chronology, historical perspective, causes, and WDOH program.
 - c. * Formalize outstanding administrative issues i.e. group spokesperson, chair, and note taking.
 - d. * Fecal Coliform – what is it and what are its sources.
 - e. Examples of other jurisdictions work on shellfish closure responses.
 - f. Government Programs – state and local.
 - g. Keep the group informed on the work of the Henderson Inlet Shellfish Protection District Stakeholder group.
 - h. List of resources available to provide information.
 - i. Land Use Map.
 - j. Topography Map.
 - k. Maps showing land use changes over time.
 - l. Data.
 - m. Location and description of shellfish beds.
- VI. Public Comment:
- a. Announcement of the “Quality of Life Environmental Compliance” on June 6th at 6:30 at the John L. O’Brian bldg.
 - b. Information regarding the County’s on-site sewage program.
 - c. The Nisqually Delta Association can be a valuable resource for the group.
 - d. The group’s actions are urgently needed.
 - e. The group should look at the Response Strategy for a list of what needs to be done.
 - f. All agencies need to coordinate their work.
- VII. Adjourn at 9:00 PM