



# Thurston County Auditor Plat Name Reservation Request

Thurston County Auditor's Office  
2000 Lakeridge Dr SW  
Olympia, WA 98502  
Phone: (360) 786-5405  
Fax: (360) 786-5223

Applicant / Business Name:		Date of Application:	
Contact Person Name:			
Address:			
City, State & zip code:			
Phone Number:			
(    )			
Fax Number:			
(    )			
E-mail Address:			
Planning Jurisdiction (County or specify which city):			
Plat / Map name requested:			
Type of Subdivision (Plat, Condo, BSP, etc.):			
Signature:		Date:	

Please fax this form to the Thurston County Auditor's Office at (360) 786-5223 Attn: Marie Pearson or, mail to:

Thurston County Auditor  
Attn: Marie Pearson  
2000 Lakeridge Drive SW  
Olympia, WA 98502

Once your name has been accepted, a certificate will be mailed to you as confirmation the name has been reserved for 1 year. Please retain the certificate and present it at the time of recording with the final map.

You must renew the reservation on or before expiration to ensure that the name remains reserved for you. Once renewed, a new certificate will be mailed to you. An expired certificate will not be accepted as proof of reservation should it expire and the name is used in the interim.