



Thurston/Mason County
Developmental Disabilities Program



Community Project Grant Proposal Narrative Questions

- 1) As simply and as clearly as possible, provide the information needed to fully understand your proposal. Address the “Who, What, Where, When and Why” factors in your proposal.
- 2) Regarding your proposed “Statement of Work,” describe the goals of your proposal in separately bulleted and clearly worded outcomes. Your goals should follow a SMART (Specific, Measurable, Attainable, Realistic and Time Based) format.
- 3) Describe the **Need for Services** your proposal addresses. Priority will be given to services not covered by the DDA waiver.
 - a. If you are currently providing services under the 2020-2021 Community Project Grant, your new proposal must:
 - Identify the services you provided under the past contract
 - Demonstrate the current need for continuation of services
 - Include the outcomes that your previous services achieved as they relate to your initial projection.
 - b. If you are proposing a new service or project, your packet must include:
 - Data to support the need for your proposal
 - Cite sources for your data
- 4) It is important that all of us live as valued, contributing and integrated members of our community. Please address how your proposal will promote one or all of the following needs for people with developmental disabilities:
 - Education and Personal Safety
 - Community Accessibility and Inclusivity
 - Personal Growth and Independence
 - Services or Supports that Benefit Individuals with Developmental Disabilities
- 5) How much will the proposal cost in total?
 - Include other funding sources that will pay for the costs not proposed in this Community Project Grant?
 - If you do not receive the full amount requested, how will you scale down your proposal?
- 6) What is the duration of your proposal? When will it start and end?