Community Investment Partnership

Agenda
Monday, October 17, 2016
1:00 – 3:00 p.m.
BoCC Conference Room 280

Faith Trimble, Co-Chair and Cathy Wolfe, Co-Chair

1. Welcome

2. Review and approval of Minutes from September Meeting. (Attachment)

3. Continuous Improvement Workgroup Report (Faith Trimble)
   • Recommendations and Definitions
   • CIP Decisions
   • Discussion of Repercussions
   • Preparation for Funding Priority Process
   • Proposed Meeting schedule

4. CIP and Home Consortium Annual Reports for 2015-2016 (Attachments)

5. Update on MOU and Interlocal Agreements Status (Gary)
   ▪ Process for reviews and signatures.

6. Next Meeting Date and Topics.

6. Adjourn

Next CIP Meeting’s

<table>
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<tr>
<th>November 14, 2016</th>
<th>December 12, 2016</th>
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<tr>
<td>1:00 TO 4:00 PM (Proposed)</td>
<td>1:00 TO 4:00 PM (Proposed)</td>
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<td>Olympia, WA 98512</td>
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Topics: Housing Needs and Gaps  Non-Housing Needs and Gaps
Welcome
The meeting began at approximately 1:05pm.

Review and Approval of Minutes from July CIP meeting:
Paul moves to accept the minutes, Virgil seconded. Sirena asked to have her name corrected on the minutes. The minutes are approved with the correction of Sirena name.

Discussion of MOU and Interlocal Agreements Status:
Faith explained for the new members that the Interlocal Agreement forms the HHSC made up of the jurisdictional members of the group. The MOU is an agreement between the United Way and the HHSC to create the CIP. During the HHSC last meeting changes were made to the proposed Interlocal Agreement and the MOU, after reviewing the draft United Way was not on board. During the last meeting it was recommended that United Way meet with Bud Blake to discuss the MOU. The result of the discussion was that United Way would retain the 4 members instead of the proposed reduction to 3. The United Way will only have 1 vote for the HOME
Community Investment Partnership (CIP) – Meeting Minutes

Steering Committee Meeting September 12, 2016

funding voting decisions. Another point of clarification is that the Board of County Commissioners (BoCC) have approval authority for the HOME funding dollars, but the BoCC only has fiduciary responsibility when it comes to the HHSC and United Ways dollars, meaning they cannot make changes to the funding recommendation using the CIP funds. The attached MOU and Interlocal Agreement now reflects these changes.

Gary explained that Elizabeth contacted all jurisdictions to get feedback on the Interlocal Agreement. The only jurisdiction to reply was the City of Tumwater. The Interlocal Agreement attached to this meeting packet is the most recent and contains the changes requested by the HHSC.

Joan recommends that the Co-Chair positions for the CIP and HHSC should have term limits of 2 years and after the term is complete that jurisdiction/individuals could not hold a Co-Chair position for the following 2 years. We would only vote for Co-Chairs every two years.

Gary shared that the current language in the Interlocal Agreement is that the Council will annually elect a Chair and Co-Chair. The language in the MOU states that the CIP will elect Co-Chairs, one from United Way and another from the HHSC.

Jeannine shared that she does not feel that Term limits are needed. Term limits will prevent a Chair who is performing well from having the opportunity for reelection and continuing service. If we have annual elections for the Chair positions we will ensure that there is an opportunity to change leadership.

Gary suggested a change to the MOU that the CIP will annually elect Co-Chairs.

Faith suggest that we first address adding the word “annually” to the MOU. After adding the change the language will be “The CIP shall annually elect Co-chairs, one each from the HHSC and United Way of Thurston County to manage administrative task necessary to the CIP functions.” Do we want to move forward with this change? Everyone but Joan voted for the change.

Paul suggested the addition of “Where possible the HHSC will seek to rotate Co-Chairs each year.”

Faith asked if the group is comfortable with the full language “The CIP shall annually elect Co-chairs, one each from the HHSC and United Way of Thurston County to manage administrative task necessary to the CIP functions. When possible the HHSC will seek to rotate Co-Chairs each year.” The group agreed to have this language added to the MOU.

Gary explained that after today Elizabeth will send the Interlocal Agreement and MOU to all the Jurisdictions for review, if there are no issues then it will get put on each jurisdictions agenda for approval and signature. Once the all members have signed, we will take the MOU and Interlocal Agreement to the County Commissioners for signature.
Faith recapped the changes to the MOU: Retaining 4 members of United Way, adding the 4 South County members, clarified decision making for both pots of money, one vote for United Way on HOME dollars, and the change to the Co-Chair language stated above.

Joan wants to know what the administrative committee is as stated on page 3 in the current Interlocal.

Paul suggest that we remove committee and replace it with staff. Also propose that we add a sentence that states “Staff function will be shared by County and United Way staff.”

The group agreed that we will replace committee with staff.

Continuous Improvement Workgroup Report:

Faith shared that the Continuous Improvement workgroup got together twice in the last 2 months. Through their work, we have created a hand out for your review. We started by identifying our current process in the following areas: identify funding priorities, identify review members, conduct the RFP, review applications, and make decisions.

Both a summary and detailed explanation of process change recommendations are available in the Attachment.

Recommendation 1: Do some multiple year funding, instead of looking at the whole funding pot, we could look at allocated portions of the funds to go to specific areas (i.e. Basic needs, Community Impact, Emerging needs).

Molly expressed concern that having multiple year contract will be difficult because our future funding allocations are only predictions.

Paul explained that most jurisdictional multiple year contracts have a clause that states that the funded amount can changed based on changes in revenue streams.

Faith shared that the intent is to have multiple year contract for all funding sources, but we still have research to do in regards to the Housing dollars. The work group will continue to clarify the questions and concerns and bring them back to the group.

Recommendation 2: Narrow funding priorities. The idea is to use data from Thurston Thrives and County data sources to educated ourselves and help us to narrow our priorities. Also a suggestion was made to not fund Housing with CIP dollars (HHSC and United Way contributions). We discovered that as a result of possible turn over within the committee we need to create and orientation on what the committee’s priorities are.

Concerns: Not sure about CIP funds being for Non-housing programs only. Would love a CIP orientation.
**Recommendation 3**: Increase our investment pool. We would like the committee to encourage funding parody between the HHSC and United Way. Also to request that the County include the Treatment Sales tax revenue of $200,000 in community funds to the next funding cycle.

Concerns: Virgil has been pushing to have this happen. May be a conflict of interest in regards to the TST funding.

**Recommendation 4**: Replace the current review panels with a multiple year review panels.

Concerns: How does the TST program handle the multiple year review panels?

**Recommendation 5**: Improve communication with Applications and Thurston Thrives Coordinating Counsel. Possibly attend TTCC meetings and potentially create a joint retreat to build a stronger relationship.

Concerns: Clarify what the role and relationship is between TTCC and CIP. Determine how to improve communications. Improve communication in the CIP. Find a ways to here from the Non-profits.

**Parking Lot items:**
- Discuss possible time change for CIP meeting.

**Next CIP Meeting**
October 10, 2016
1:00 to 3:00pm
Olympia, WA 98512
Conference Room 280

**Adjourn**
The meeting adjourned at 3:00pm.
This report is an annual performance summary of the affordable housing and homeless and services activities funded through the Thurston County HOME Consortium. The HOME Consortium consists of publicly elected officials from the participating jurisdictions of Olympia, Lacey, Tumwater, Yelm, Tenino, Bucoda, Rainier, and Thurston County.

The Consortium is an advisory board to the Board of County Commissioners and is responsible for the management of the following programs: HOME Investment Partnership Act, Emergency Solutions Grant (ESG), Consolidated Homeless Grant (CHG), and local Affordable and Homeless Housing funding.

The HOME Consortium Goals and Strategies for 2015 included developing Supportive Housing (shovel ready with services) and creating Affordable Housing serving up to 80% AMI. Homeless priorities included maintaining and if possible increasing, the shelter system, rental assistance, transitional housing, and coordinated entry.

Under these programs, approximately $3.3 million in federal, state, and local funds were expended in 2015-16 for affordable housing and homeless activities. Notable accomplishments this year include:

- Rapid Re-housing programs served 507 households; Emergency Shelters provided shelter for 1,754 households and Transitional Housing provided services for 38 households.
- System wide for all programs combined, of the 1,722 households exited, 88% of transitional households were stably housed, 6% of emergency shelter households were stably housed, and 62% of rapidly re-housed households were placed into stable housing.
- Data provided in this report was collected from the HMIS Homeless Management Information System for Thurston County provided by the Department of Commerce. Data quality is a concern and agencies have been steadily been working towards more accurate and timely information input into HMIS to continue to bring focus to the homeless system.
- A new Affordable and Homeless Housing Coordinator was selected and began work in October of 2015 to continue with a focus on system change.
- The Point in Time Homeless Count was conducted for the 10th year.

### PY 2015- PY16 Spending Pattern By Use of Funds

- **Coordinated Entry:** $81,000 (3.29%)
- **Homeless Coordinator:** $37,000 (1.50%)
- **Homeowner Rehab:** $200,000 (8.11%)
- **Operation and Maintenance:** $663,541 (26.91%)
- **Point-in-Time Count:** $15,000 (0.61%)
- **Rental Acquisition / Rehab:** $115,735 (4.69%)
- **Rental Assistance/Rapid Re-housing:** $1,193,343 (48.40%)
- **Capital Construction:** $160,000 (6.49%)
Home Investment Partnership Program (HOME) $528,594

- HOME was created by the National Affordable Housing Act of 1990 in response to pressing affordable housing concerns. HOME provides funding for a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership to low income (less than 80% of median income) households with additional restrictions based on the type of project.

Affordable Housing (HB 2060) $140,000

- In 2002 the WA State Legislature passed House Bill 2060, which requires county auditors to collect fees when documents are recorded. The fees are then used to support affordable housing within the State. Housing projects must be affordable to very low-income persons (at or below 50% of area median income) as established by HUD. Funds can be used for: Acquisition, construction, rehabilitation, building operations and maintenance, rental assistance vouchers, and operating costs for emergency shelters and licensed overnight youth shelters.

Homeless Housing (HB2163) $1,173,302

- In 2005, the Washington Legislature passed HB 2163 to address homelessness statewide. The bill provides funding for housing and services for homeless persons throughout the state. Investments are based on a local Ten-Year Homeless Plan to reduce homelessness by 50% by 2015. Non-profit organizations, towns, and cities within the county and for-profit developers who provide affordable housing are eligible recipients. All projects must serve very low-income persons or households, which are households at or below 50% of the median income. Funds must be used for programs directly related to accomplishing the goals outlined in the county's ten-year plan to reduce homelessness. Programs may include shelter expansion, homeless supportive services, eviction prevention programs, supportive housing and transitional housing.

Consolidated Homeless Grant (CHG) $1,583,931

- The Consolidated Homeless Grant (CHG) combines state homeless resources into a single grant opportunity to county governments under the administration of Department of Commerce. The CHG is designated to support an integrated system of housing assistance to prevent homelessness and quickly re-house households who are unsheltered. This grant provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in Local Homeless Plans. CHG funds and supports a variety of activities, including: operation of emergency shelter and transitional housing units, rental assistance, and data collection and reporting. The CHG grant program also includes the Housing and Essential Needs Grant (HEN). The eligible activities remain the same but it is structured into one grant. The funds under this HEN portion of the CHG grant are intended to target individuals and families of state-funded Medical Care Services (MCS - also known as Medicaid) and must be homeless or at imminent risk of becoming homeless. The funds are limited to providing rental assistance, utility assistance and essential needs for clients whose eligibility is determined by the Department of Social and Health Services (DSHS).

Emergency Solutions Grant (ESG) $128,013

- The Emergency Solutions Grant is funded by HUD, provided to the State Department of Commerce and passed through to the county. The purpose of the ESG program is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds provide for short-term or medium-term rental assistance, housing search and placement and housing case management.
ACR Business Consulting: Total Funding = $52,000 (2163)
   Point-in-Time Homeless Count ($15,000)
   Homeless and Affordable Housing Coordinator

Catholic Community Services: Total Funding = $65,391 (ESG, 2163)
   Rapid Re-housing: 18 households served, 7 exited, 86% stably housed
   Emergency Shelter: 42 households served, 26 exited, 42% stably housed

Community Action Council: Total Funding = $850,998 (CHG, ESG)
   Rapid Re-housing: 60 households served, 14 exited, 71% stably housed

Community Youth Services: Total Funding = $167,350 (2163)
   Emergency Shelter: 300 households served, 246 exited, 33% stably housed
   Transitional Housing: 22 households served, 4 exited, 75% stably housed

Family Support Center: Total Funding = $325,293 (CHG, ESG, 2163)
   Rapid Re-housing: 74 households served, 25 exited, 40% stably housed
   Emergency Shelter: 27 households served, 17 exited, 29% stably housed

Habitat for Humanity: Total Funding = $160,000 (HOME)
   Constructed 2 new single family homes. (Tenants moved in Sept 2016)

Homes First!: Total Funding = $115,735 (HOME)
   Replaced roofs on 5 affordable housing units.
   Acquired 1 single family home.

Housing Authority of Thurston County: Total Funding = $274,293 (HOME, CHG)
   Rapid Re-housing: 10 households served, 6 exited, 67% stably housed
   Transitional Housing: 16 households served, 4 exited, 100% stably housed

Interfaith Works: Total Funding = $172,588 (CHG, 2163, ESG)
   Emergency Shelter: 571 households served, 529 exited, 0% stably housed

Panza: Total Funding = $20,250 (2163)
   Operation and maintenance funding for Quixote Village.

SafePlace: Total Funding = $40,500 (2163)
   Emergency Shelter: 115 households served, 97 exited, 2% stably housed

Salvation Army: Total Funding = $48,700 (2163)
   Emergency Shelter: 698 households served, 668 exited, 1% stably housed

SideWalk: Total Funding = $192,771 (CHG, 2163, ESG)
   Rapid Re-housing: 267 households served, 77 exited, 65% stably housed

NOTE: Data for households served, exited and stably housed are from HMIS for the period September 1, 2015 through August 31, 2016.
Community Action Council, Family Support Center, and Sidewalk were awarded $1,330,587 to execute various Rental Assistance/Rapid Rehousing programs including HEN.

Provide operation and maintenance funding of $596,663 to Six (6) agencies including Catholic Community Services, Community Youth Services, Interfaith Works, SafePlace, Sidewalk and Family Support Center.

Family Support Center, and Sidewalk were awarded $45,000 to continue development and operation of coordinated entry programs.

Continue the Affordable and Homeless Housing Coordinator project with the focus on System Change for $52,000.

Housing Authority Single Family transitional Housing program $200.000.

Habitat for Humanity Homeownership program at Woods Glen $160,000.

Homes First! acquisition of affordable rental housing $255,700.

Housing Authority Single Family Rehabilitation programs received $200,000 to repair 6-8 homes in rural Thurston County.

For more information, please contact:
Gary Aden
Housing and Community Renewal Program Manager
Thurston County Public Health and Social Services
Phone: 360-867-2532 or E-mail: adeng@co.thurston.wa.us

Public Health & Social Services – Housing • 412 Lilly Road NE, Olympia, WA 98506-5132 • 360.867.2532
Thurston County Community Investment Partnership

Overview: 2015-2016 Funding Cycle

This report provides an overview of the Community Investment Partnership (CIP) funded programs in the 2015 year of the project. $614,090 was invested in 35 human services programs operated by 23 local non-profit agencies.

CIP Steering Committee Members:

Sandra Romero - Thurston County Commissioner *Co-Chair
Dennis Mahar – United Way *Co-Chair
Virgil Clarkson – City of Lacey
Jeannine Roe – City of Olympia
Joan Cathey – City of Tumwater
Paul Knox – United Way
Faith Trimble – United Way
Ben Morales – United Way

Thurston County Public Health and Social Services
9/17/2016
Overview: 2015-2016 Funding Cycle

This report is an annual summary of the 2015-2016 Community Investment Partnership (CIP) funding cycle. In February 2015, an RFP went out to the community seeking responses to address specific Thurston Thrives priorities selected by the CIP Steering Committee for the year. Review committees of 16 interested community members met with agencies and read and rated all applications. The citizen review committees gave their recommendations to the CIP Steering Committee for final funding decisions. The final funding decision were then sent to the Thurston County Board of Commissioners for review and approval. Contracts were issued in June for a period of one year, and notice to proceed was given the 1st of July. Funded projects fell into three priority goal areas:

- **Promote healthier choices and behaviors** (Health)
- **Prepare children and youth to be resilient** (Youth)
- **Promote financial and residential stability** (Housing).

The 2015-2016 CIP-RFP resulted in 60 agency responses and a total of $1,464,848 in requests. The total amount of funding available for this round was $614,090 comprised of $40,648 from the City of Lacey, $77568 from the City of Olympia, $25,000 from the City of Tumwater, $58,000 from Thurston County, and $430,000 from The United Way of Thurston County. In addition $2,995 was returned unspent from the 2014 funding cycle. The County receives 10% of the HHSC allocation for administration of the program. The Steering Committee selected 35 programs operated by 23 local non-profits agencies to fund. Approximately 10.5% of the total funding served south county community members.

### Break Down of Funding & Outcomes by Goal Area:

#### Health

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<th>Project</th>
<th>Organization</th>
<th>Funding</th>
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<td>The Community Kitchen</td>
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<td>Access to Baby and Child Dentistry</td>
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<td>Family Justice Center</td>
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<td>Youth Grow Tumwater</td>
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<td>Suicide Prevention Training Certificate</td>
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#### Youth

#### Housing
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### Housing

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<td>Kinship Care</td>
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<td>Residential Service Program</td>
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### Youth

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<td>Margie’s Crisis Nursery</td>
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**Connection to Thurston Thrives**

The CIP Steering committee selected 14 indicators that would be used to measure progress towards the desired outcomes outlined in Thurston Thrives. Each subgrantee was asked to connect their outcomes to the indicators and desired outcomes of this funding Cycle. Many of the outcomes can be connected to several different indicators and as a result show the greatest collective impact for the dollar.

The following page identifies the program outcomes and the linkage to the CIP selected Thurston Thrives Indicators.
Outcomes from CIP Investments in 2015-2016

- 268 kinship caregivers received case management
- 6,376 domestic and sexual violence victims used the help line.
- 12 children a week received childcare during support group meetings
- 302 girls learned about STEM career opportunities.
- Facilitated 19 support groups per week for LGBTQ high school youth.
- 1,183 academic and social supports/interventions to school age youth.
- 326 unduplicated students received academic and social support.
- 50 incarcerated and 20 formerly incarcerated youth earned college credits.
- 65,700 meals provided to 1,770 unduplicated seniors.
- 112,452 meals provided to homeless community members.
- 42,472 clients received 5 day food bags, information, and assistance.
- 7,808 meals provided to youth
- 52 youth created a 10,000 sqft community garden
- 947 unduplicated youth served through Coordinated Entry.
- 276 single individual received rent assistance.
- 17 highly vulnerable individuals received supportive housing.
- 470 people accessed temporary shelter for a total of 21,181 bed-nights
- 225 individuals including 91 children received Rapid Rehousing
- 11,838 hours of Advocacy/Services given to shelter residents
- 2,854 youth bed nights provided at temporary Youth Shelter.
- 23 youth entered transitional housing.
- 50 youth received Independent Living Skills training.
- 10 individual homeowners received Emergency Repair Services
- 70 Unduplicated Seniors received 30,000 hours of Respite Care
- 272 clients received English language competency and basic education.
- 350 pregnant women received training on Baby and Child oral health.
- 785 medical exams and 322 counseling sessions.

THURSTON THRIVES INDICATORS

- Reduction of Adverse Childhood Experiences
- Increase in children entering kindergarten ready to succeed.
- Reduced problem behaviors in school.
- Increased school attendance
- Increase in 3rd graders proficient in reading and/or math.
- Increase in High School graduation rate.
- Reduction in long term unemployment.
- Reduction in household without regular access to food
- Increase in people meeting dietary guidelines.
- Reduction in childhood and adult obesity rates
- Reduced homelessness
- Increased income, savings and assets for low income families and individuals.
- Increased rates of physical activity
- Increase in access to health care for otherwise ineligible clients.

Health = Blue, Youth = Red, Housing = Green