Attendees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gabe Ash</td>
<td></td>
</tr>
<tr>
<td>Allison Osterberg</td>
<td></td>
</tr>
<tr>
<td>Tammie Smith</td>
<td></td>
</tr>
<tr>
<td>Daniel Kadden</td>
<td></td>
</tr>
<tr>
<td>Anna Schlecht</td>
<td></td>
</tr>
<tr>
<td>Trish Gregory</td>
<td></td>
</tr>
<tr>
<td>Natalie Sovran</td>
<td></td>
</tr>
<tr>
<td>Regon Unsoeld</td>
<td></td>
</tr>
<tr>
<td>Molly Noble</td>
<td></td>
</tr>
<tr>
<td>Liz Davis</td>
<td></td>
</tr>
<tr>
<td>Craig Chance</td>
<td></td>
</tr>
<tr>
<td>Krosbie Carter</td>
<td></td>
</tr>
<tr>
<td>Danille Kettle</td>
<td></td>
</tr>
<tr>
<td>Carrie Hennen</td>
<td></td>
</tr>
<tr>
<td>Wayne Ballew</td>
<td></td>
</tr>
<tr>
<td>Derek Harris</td>
<td></td>
</tr>
<tr>
<td>Schelli Slaughter</td>
<td></td>
</tr>
<tr>
<td>Chanita Jackson</td>
<td></td>
</tr>
<tr>
<td>Kathy Cooper</td>
<td></td>
</tr>
<tr>
<td>Gary Aden</td>
<td></td>
</tr>
<tr>
<td>Tom Webster</td>
<td></td>
</tr>
</tbody>
</table>

Welcome - Reviewing of Minutes (from November 8, 2017)

Minutes were approved.

Comprehensive Plan Update:

Allison Osterberg: Shared that Thurston County is required to have a County Comprehensive Plan under the Growth Management Act. The County is also required to periodically update the Comprehensive Plan to make sure that the County is keeping pace with State law, and general changes over time, it is expected that ongoing changes be reflected within the Comprehensive Plan. The Plan consist of 12 chapters covering but not limited to land use, housing, natural resources, and forestry, agriculture, mineral resources, and fisheries, economic development, health, utilities.

Thurston County is one of the fastest growing areas in Washington State. Thurston County is planning for growth. It is estimated that the county will grow by upward of 100,000 people.

Next steps include:
- Initial Outreach/Internal Review
- Working with Planning Committee
- Drafts of Chapters
- A Public Hearing and Comment Process
- Recommendation to County Commissioners

Krosbie Carter: Is overseeing the Housing Chapter of the Comprehensive plan and request that agencies provide feedback and insight to the Comprehensive Plan Housing Chapter. Specific areas of focus include information in...
regards to unincorporated areas of Thurston County, Affordable housing policy, Accessory Dwelling Units (ADU’s).

**Anna Schlecht**: Shared that the City of Olympia would like to see more linkage between all of the different jurisdiction comprehensive plans, to acknowledge that homeless accommodations could be a part of our housing chapters.

**Point in Time Count (PIT) and Fair Housing Update:**

**Anna Schlecht**: Shared that the City of Olympia is contracted with the County to complete the Point in Time Count/ 2018 Annual Homeless Census. This is a State requirement to document who is homeless and why. The Point in Time census began in 2006 countywide, and each year the process of data collection is improved to ensure that we are reaching people who often times do not want to be reached.

The process began with the goal of eliminating homelessness, followed by the goal of reducing the homeless population by half. In response to these goals, direct service providers have responded by bringing on more housing resources, creating better program integrating systems, and helping a number of people get off the streets and out of their cars. However, for multiple reasons the homeless community continue to grow.

The City of Olympia will use the following methodologies to complete the 2018 homeless census:

- **Provider Direct Entry System** – Data will be collected from the three Coordination Entry leads, as well as any agency who enters data into the HMIS system.
- **Site Based Events/Census** – Facilities such as Community Youth Services Rosie’s Place, ROOF, Interfaith Works, Providence, Family Support Center, and various Food Banks, will host community events where individuals can receive services such as foot care, haircuts, pet care, and meals. These events are scheduled to service both urban and rural areas throughout Thurston County.
- **Street Outreach** - Rover Based Census (volunteers will be sent out to address individuals holding signs)

In addition to these methodologies, The City of Olympia will be adding funds to complete an intensive downtown assessment consisting of a pre-dawn doorway count. A team will visit streets and alleys. This count will reflect how many people are accommodating themselves downtown. This will consist of a 4-month effort to collect longitudinal data. The City will also be completing a wake up and coffee survey. This will consist of volunteers giving out coffee and breakfast sandwiches to ask homeless individuals about their situation and what would help them.

**Fair Housing:**

**Anna Schlecht**: The Assessment of Fair Housing (AFH) consists of the collection of information from the Point in Time Count, a demographic map of Thurston County, as well as 2010 census data. Involved parties review maps of where people live to investigate the question of if there are fair housing challenges within Thurston County. The results of these investigations reveal that Thurston County does not have any formal *Racially Ethnically Concentrated Areas of Poverty* (RECAPS), but there are high concentrations of poverty within certain areas. The AFH also includes a review of complaint data. The results of the AFF surveys, combined with the complaint data identified the top five fair housing barriers:

- Lack of fair housing education
- Discrimination within the private rental market
• Lack of accessible and affordable ADA housing
• Source of income discrimination
• Restrictive land use or zoning Laws

To address these issues the following recommendations were introduced:
• Encouraging education of fair housing laws
• Enforcement of State and local laws, to include landlord licensing.
• Increase affordable and assessable housing
• Protections over individuals source of income regionally
• Incorporate fair housing principals into land use planning

Grantee/Grantor Conference and Homeless Housing Awards Recipients:

Trish Gregory: Identified Coordinated Entry requirement updates. Areas addressed include:
• Coordinated Entry’s Fair and Equal Access- Agencies must present all available options to clients served.
• Coordinated Entry access- There is no requirement of access to Coordinated Entry 24 hours a day; instead, agencies are required to have the information explaining what Coordinated Entry is and how to access it available 24 hours a day.

Performance Measures and Data Quality was another area of focus specifically:
• Data for prior residence
• Destination for exiting from a program (52% are exiting to housing and 42% are exiting to unknown).

It is imperative that this data be reflected in the HMIS system because the results of performance measures determine funding allotment for the county.

Chanita Jackson: Shared that the Department of Commerce is placing a special interest on the development of best practices, which will determine how each youth, young adult, and families are diverted from homelessness.

Homeless Awards/ Hero Luncheon:  
Trish Gregory- Shared that the Homeless Hero Award will be on the Homeless Housing Hub (HHH), December Agenda (December 18, 2017).

Thurston Thrives:

Liz Davis: The Housing action Team will present updates on the Thurston Thrives, to the Board of Health November 14, 2017 3:30-5:00. The presentation is scheduled to last 15 minutes. Primary presenters are Derek Harris and Elisa Sparkman. The presentation is televised on TC TV.

Coordinator Position and Cold Weather Task Force:  
Schelli: Shared that the Homeless Coordinators Scope of Work has been adjusted removing the Point in Time Count, which was contracted to the City of Olympia. Thurston County will shortly be issuing a Request for Qualifications (RFQ) for the Homeless Coordinator position. Compensation will be $90,000.00 for a one-year term. The best fit would be a person who is dynamic and innovative. A large part of the position will be
supporting the Homeless Housing Hub (HHH), Housing Action Team (HAT), and helping to execute the homeless housing plan as well as any other plans in progress. Process is due to start in December.

Cold Weather Task Force:

Commissioner Blake: Shared that there has been six meetings thus far and the meetings themselves have been very beneficial. Take aways from the Cold Weather Task force meetings include:
- Removal of the 38-degree trigger to activate cold weather shelters.
- Every day between November 1, 2017 thru April 30, 2018, is considered a cold weather shelter day regardless of temperature.
- Pursuit of additional funds to support financial implications related to agencies operating on a seasonal system.

HAT Exec Committee & 2018 Preview & CWTF update

Commissioner Blake: Shared that there is a decision being made that would take all affordable housing dollars out of the Community Investment Partnership funding budget and shift the funds to Housing Action Team. As part of this change, there will be the creation of an Executive Committee. The Executive Committee will consider the Housing Strategy Map when considering all affordable housing funding decisions.

The Executive Committee would consist of a team leads from each the Homeless Housing Hub, Green and Healthy Homes, and the Capitol Construction/Incentivized team. In addition to the team leads to include Schelli and an independent body (TBD).

Team Reports:

Thurston County:

Gary: Shared that the Department of Commerce, has approved additional funding in the sum of $71,000.00 a year for Rapid Rehousing for families. The funding will extend for two years. Particular focus will consist of the quality of HMIS data and will monitor a by name list of homeless individuals. The data will be compared to a by name list housed with the Department of Health and Social Services, to ensure that homeless individuals are accounted for within both programs.
- $2,500.00 was left unspent in 2016 program funding, these funds will roll over into the next funding round.
- Tumwater started their CDBG process and their RFP will be out in February (Funding amount is unknown).
- Coordinated Entry Finding resolved.

Schelli: Amerigroup update, as part of the Medicaid Transformation and Integration Project, the State is scheduled to receive the 1115B waiver, which would pay for supportive housing services that Medicaid has not traditionally covered. The State Health Care Authority put out a Request for Qualifications and they selected Amerigroup. Amerigroup will conduct a presentation that will identify what their plans are, how you can be involved, how you can participate and receive Medicaid reimbursable dollars for services for specific qualifying populations. Thurston County BHO is looking into licensing requirements at this time.

Green and Heathy Homes (Green):
Wayne Ballew: Meeting October 24, 2017 where they presented a one pager to talk about what the green team does. Next steps as to what can be added as bullet points and metrics for the community to understand the importance of upgrades.

Incentivized Team (Blue):  
No update

HHH (Red):  
No update

Continuum of Care Update:  

Trish Gregory (FSC): Continuum of Care is considering taking on SOAR Technical Assistance. This topic is on the Families with Children Agenda. The RFP has been reviewed.

Meetings will be scheduled for the 2nd Wednesday of the month

Next meeting: December 13th at 9:30 to 11:30am.

Location: Public Health and Social Services Conference Room 107