



EMPLOYMENT OPPORTUNITY

- This recruitment is available only to Thurston County employees and individuals on the recall/rehire list.
- This recruitment is open to the public.

POSITION TITLE: GIS Analyst II	DEPARTMENT: Central Services - IT/GIS
CLOSING DATE: June 15, 2012, 5 p.m.	POSITION #: 0521-25-R-00661
SALARY RANGE: \$4,784.00 – \$6,363.00 / month	FTE: 1.0
EMPLOYMENT TYPE: Regular Full-Time	ELIGIBLE FOR BENEFITS: YES
CONTACT PERSON: Tami Griffin, IT Supervisor	PHONE #: (360) 867-2077
UNION: YES	

SUMMARY OF DUTIES:

The GIS Analyst II is assigned more complex and demanding clients. Incumbents work independently as technical experts providing leadership, guidance, technical support, and direction in spatial data capture, use, analysis and QA/QC. Responsibilities include conducting data and data flow assessments, determining optimal data structure, providing time estimates, and determining appropriate hardware, software and system configurations.

This position deals directly with the public, providing technical and mapping services and supporting the use of the County's GIS (GeoData) website by the public. Additional key responsibilities include: Development and maintenance of cartographic products, management of data sharing processes and agreements, and performance of GIS analysis for county offices.

QUALIFICATIONS:

Associate's degree in computer science, management information, engineering, geography, or related field. Bachelor's degree is preferred. Additional experience, which demonstrates progressive increasing responsibilities, may substitute for education on a year for year basis.

Two years of experience with GIS mapping related field work or applied use of GIS technology responsibility. Experience must include a demonstrated knowledge in one or more of the following to successfully perform the essential job functions of the position:

- 1) Thorough knowledge of hardware including personal computers, network servers, communication devices, printers, plotters, etc.
- 2) Thorough knowledge of software including network and desktop operating systems, office automation, programming languages, database products.
- 3) Thorough knowledge of system and network security.

Current Washington State Driver's License or have requested and obtained an appropriate accommodation.

DESIRED SKILLS:

Skills in managing and administering spatial and non-spatial data including data development and data maintenance. Very skilled with Esri GIS products including ArcGIS Version 10.0. Experience installing and troubleshooting Esri GIS products. Experience supporting customers with various experience levels. Cartographic skills and the ability to create and maintain maps and map products. Experience with creating and maintaining metadata in an ArcSDE environment. Experience supporting GIS services and business needs in a multi-functional, multi-agency environment. Ability to work collaboratively. Excellent communication skills at the interpersonal, small group and written level. Experience editing data with a versioned SDE database. Ability to use and create automated processes using model-builder and/or other automation tools. Ability to conduct public presentations, GIS training and tutoring.

SELECTION PROCESS:

To be considered for this position, please submit the following:

- | | |
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| <input checked="" type="checkbox"/> Application | <input checked="" type="checkbox"/> Letter of Interest |
| <input checked="" type="checkbox"/> Supplemental Questionnaire | <input checked="" type="checkbox"/> Resume |
| <input type="checkbox"/> Disclosure Form | |

Submit application package to: Thurston County Information Desk, 2000 Lakeridge Dr. SW, Olympia, WA 98502. Application package must be received by 5 p.m. on the closing date listed above. Postmarks will not be accepted.

APPLICATION INSTRUCTIONS:

A separate application must be fully completed for EACH POSITION for which you are applying. Resumes may be used to supplement an application, but may not be used in lieu of completing the application form. Copies of applications will be accepted only with an original signature. If a supplemental questionnaire is required, it must be submitted with your Thurston County application by the closing date. Applications are available online at www.co.thurston.wa.us. Applicants selected for interviews and/or testing will normally be called or otherwise notified within two weeks following the closing date on the employment bulletin. If you do not receive notification during this time period, you should assume you were not selected to be interviewed and will not be considered further for this position. Due to the large number of applicants for most positions, unsuccessful applicants are generally not notified.



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Supplemental Questionnaire:

Please answer these items on a separate page and submit with your Thurston County employment application.

1. Describe your experience with Geographic Information Systems and computer operating systems. Be specific to hardware, operating system and GIS software (ESRI products experience preferred). If you have ESRI experience, please specify ArcGIS desktop and server software, extensions, and other related GIS tools experience.
2. Describe your highest level of GIS experience and capabilities. Be specific about number of years of experience. Include experience in the areas of data capture, conversion and maintenance, analysis, products, application development, and training provided as appropriate.
3. Describe your experience working with geodatabases and other data structures, spatial and non-spatial. Please be specific regarding your editing experience and experience using different data structures and types as sources for complex data analysis and mapping products.
4. Describe your experience working with customers. Were these customers internal to the organization or public customers? Describe your experience communicating with these customers in different settings and situations.
5. Describe your experience developing and maintaining cartographic products. Please describe the purpose of these products, whom these products were developed for and how often you updated them.