1. Application Type (select one)

CRITICAL AREA DETERMINATIONS (CAD)

OPTION A: To receive a determination for all critical areas. No zoning or land use items are evaluated.
- Critical Area Determination - Property size 5 acres or less
- Critical Area Determination - Property size over 5 acres
*An additional fee is required for properties receiving county gopher field inspections. This additional fee is added to your project and must be paid prior to approval. This fee is not added to review a completed consultant's report.

OPTION B: To receive County gopher inspections, and a determination for Gophers, Prairie plants, Oaks and Mima mounds. No other critical areas, zoning or land use items are evaluated.
- Gopher / Prairie Determination Only - Property size 5 acres or less
- Gopher / Prairie Determination Only - Property size over 5 acres

OPTION C: To submit a completed gopher report and receive a determination for Gophers, Prairie plants, Oaks and Mima mounds. No other critical areas, zoning or land use items are evaluated.
- Gopher / Prairie Determination Only – County Review of Consultant Report

CRITICAL AREA REVIEW PERMITS (CARP)

For projects requiring buffer mitigation or impacting critical areas and buffers
- Hazard Tree Removal (few)
- Hazard Tree Removal (many)
- Critical Area Review Permit - Property size 5 acres or less
- Critical Area Review Permit - Property size over 5 acres

OTHER ADMINISTRATIVE ACTIONS

Other Administrative Action – Low
- Zoning Verification
- Small Temporary Use
- RCW Boundary Line Dispute Review
- Other

Other Administrative Action – Minor
- Code Interpretation
- Temporary Use Minor
- Administrative Water System Review
- Other

Other Administrative Action – Major
- Temporary Use Major
- Other

Miscellaneous Planning Activities
- Hulk Hauler / Scrap Metal / Salvage Yard
- Business License
2. Application and Site Plan Submittal Checklist – All items required at the time of application must be submitted to be a complete application. Incomplete applications will not be accepted.

<table>
<thead>
<tr>
<th>APPLICATION REQUIREMENTS</th>
<th>SITE PLAN SUBMITTAL REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master Application</td>
<td>Site plan shall be legible and <strong>drawn to a standard engineer scale</strong> on 11” x 17” or 8 ½” x 11” sheet. Colored site plan or aerial photograph are not accepted. The site plan shall include the following:</td>
</tr>
<tr>
<td>Site Plan Meeting Site Plan Submittal Requirements</td>
<td>□ All property boundaries and dimensions</td>
</tr>
<tr>
<td>Special reports, if applicable. Examples: wetland delineation, geotechnical report, topographic survey, gopher consultant report, mitigation plan, or others. <strong>Submittal of special reports can be original paper documents or copy of report provided on a thumb drive.</strong></td>
<td>□ North arrow, map scale, and site address</td>
</tr>
<tr>
<td>Application Fee</td>
<td>□ Location of all existing and proposed structures</td>
</tr>
<tr>
<td></td>
<td>□ All existing and proposed vehicular and pedestrian ingress and egress to and from the property, such as driveways, streets and fire access roads. Road names and existing county and state right-of-way shall be identified on the site plan.</td>
</tr>
<tr>
<td></td>
<td>□ All existing and proposed utility structures and lines, such as on-site septic tanks, drainfields and reserve areas, water lines, wells and springs.</td>
</tr>
<tr>
<td></td>
<td>□ Location of all surveyed or delineated critical areas and/or buffers affecting the site, both on-site and on adjacent properties, including but not limited to shorelines, wetlands, streams, flood zones, high groundwater, steep slopes, special habitats and riparian or marine shoreline management zones.</td>
</tr>
</tbody>
</table>

3. Additional Resources
The Thurston County Building Development Center is three separate County departments co-located for your convenience at the Thurston County Courthouse. The address and contact information are listed below. Office hours are Monday – Friday 8:00 AM – 4:00 PM. Please arrive before 3:30 if submitting an application.

Application forms, development codes, permit status, and historic permit documents can be viewed online at [www.thurstoncountybdc.com](http://www.thurstoncountybdc.com).