

## MEETING NOTES

Thurston County Historic Commission  
Wednesday, September 8, 2021  
Thurston County Community Planning & Economic Development  
2000 Lakeridge Drive SW, Bldg.1, Room 280, Olympia, WA 98502

**Members & Alternates Present:** Rob Kirkwood, Elaine Taylor, Grace Edwards, Bill Lindstrom, Charlie Roe, Sandy Crowell, Ken Balsley, Tamara Hayes

**Members & Alternates Absent:** Beth Mathews

**Chairing:** Rob Kirkwood

**Staff Present:** Sonja Cady, Community Planning & Economic Development  
Jeremy Davis, Community Planning & Economic Development

**Guests:**

### CALL TO ORDER

The meeting was called to order at approximately 6:30 p.m. by Chair Kirkwood.

#### **A. ADMINISTRATION**

##### **1. Attendance**

Attendance of the Historic Commission was noted by Staff.

##### **2. Approval of Agenda**

**Commissioner Kirkwood requested adding 3 items to the agenda, Leadership of Thurston County Board Presentation, Washington Trust Membership, and Conservation Futures. Commissioner Crowell moved to approve September 8, 2021 agenda as amended. Commissioner Edwards seconded. Motion carried.**

##### **3. Approval of Meeting Notes**

**Commissioner Lindstrom moved to approve the meeting notes. Commissioner Edwards seconded. Motion carried.**

#### **B. Heritage Days**

The Commission discussed their progress promoting the event. The invites were emailed with information on how to register for the Zoom webinar, the Thurston County Public

Information Officer will be releasing a news release and posting the invitation to the County's social media pages. The subcommittee will meet next week to discuss the agenda and PowerPoint presentation of Heritage Grant Program recipients.

**C. History Book Report**

Gorham printing received payment from the County and are doing a final review prior to approval. Printing should begin shortly. Staff will update the book contract with Olympia Historical Society and Bigelow House Museum and bring it before the Board of County Commissioners.

**D. RAC Interpretive Panels Update**

Commissioner Lindstrom informed the Commission that members of the subcommittee will be meeting with members of the Lacey Historic Commission and the City of Lacey on September 10<sup>th</sup> to discuss each parties role and responsibilities for the project.

**E. Plaques**

Commissioner Kirkwood will review the draft application prepared by Mr. Davis prior to the County PAO's review. Staff gave a brief overview of the qualifications to apply for a historic plaque. Commissioner Hayes suggested to include guidance on plaque placement in the application. Staff will also research whether the County is able to sell plaques if Historic Register property owners do not want to be on a waiting list.

**F. Leadership of Thurston County Board Presentation**

Commissioner Crowell agreed to give a presentation on the history of Thurston County at the Thurston County Leadership Board on September 17<sup>th</sup>. Commissioner Crowell asked if any other Commission members would like to assist in the presentation, Commissioner Balsley volunteered.

**G. Washington Trust for Historic Preservation Membership**

Commissioner Kirkwood would like to apply for membership to the Washington Trust for Historic Preservation. Staff will look into this request.

**H. Conservation Futures**

The Commissioners who had volunteered to participate in the Thurston County Conservation Futures are unable to attend. Commissioner Hayes has offered to take their place and attend the September 15<sup>th</sup> meeting.

**I. Staff Updates**

The Board of County Commissioners has been reviewing the requirements, guidelines, and rosters of all the County boards and Commissions. Staff will be reviewing County codes and may have the potential to lessen the requirements for appointment.

**J. Other Business**

There was no other business.

**K. Adjournment**

There being no further business, the meeting adjourned at 7:09 p.m.  
*Prepared by Sonja Cady, Historic Commission staff.*