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**DEPARTMENT OF COMMUNITY PLANNING
AND ECONOMIC DEVELOPMENT**

Creating Solutions for Our Future

Joshua Cummings, Director

REQUEST FOR EXTENSION OF BUILDING PERMIT

Every building permit or manufactured home placement permit issued shall expire one-year from the date of permit issuance unless:

1. An extension is requested in writing and granted; or
2. An inspection is approved for the work authorized by such permit within one-year after its issuance or last approved inspection. Approved work performed under other permits issued by Thurston County does not extend the building permit.

When a permit has not had an approved inspection, the building official is authorized to grant only one extension of not more than one-year. After an approved inspection is documented, the building official is authorized to grant, in writing, one or more extensions of time, for periods not more than one-year each.

A request for an extension must be submitted in writing prior to the end of any of the one-year periods provided above and must demonstrate justifiable cause. The person requesting the extension shall maintain a set of approved plans and make them available for inspection. Fees for an extension of a permit shall be as set forth in the department fee schedule.

Building Permit No. _____ **Tax Parcel No.** _____

Reason for Request

Name _____
Mailing Address _____ **City** _____ **State** _____ **Zip** _____
Phone _____ **Email** _____

I hereby request a one year extension of the building permit identified above. I certify by my signature below that I am the legal owner or the designated agent of the legal owner of the property for which the permit was issued. I understand that the permit will expire one year form the date the extension is granted without an approved building inspection.

Signature Date

03/07/19